# FISCAL YEAR 2018/19 ADOPTED BUDGET



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**DATE:** May 10, 2018

**TO:** MGSA Board of Directors

**FROM:** Michael S. Frank, Executive Officer

**SUBJECT:** Fiscal Year 2018/19 Marin General Services Authority Operating Budget

# **Background**

The MGSA Proposed Budget includes a General Fund, Abandoned Vehicle Abatement Program (AVAP) Fund and the MarinMap Program Fund. Within the General Fund, the following programs are accounted for: Streetlight Maintenance; Streetlight Telecommunications; Taxicab Regulation; Animal Control management, and MGSA Administration. The Marin Climate and Energy Partnership (MCEP) is also located in the General Fund but is held in separate accounts with separate fund balances. As such, we have separated its funds out into different charts in this Budget.

MGSA manages the county-wide Animal Care and Control Program contract for Marin County and charges for that service are included in this Budget. MGSA staff budget, invoice agencies, and transfer funds to the County for this Program. MGSA plays a similar role with the Mediation Program run by the District Attorney. Although the allocated charges to relevant jurisdictions is located in a table in the MGSA Budget document, the revenue and expenses associated with these programs are not considered revenue or expense for MGSA and therefore do not show up in the JPA's audited financials.

This report proposes a budget for all three funds as well as describes and displays a detailed methodology for the allocation of various costs to JPA members for all programs. As part of MGSA's responsibilities, the Board reviewed the Marin County Stormwater Pollution Prevention Program's (MCSTOPPP) FY 2018/19 budget at its January 11, 2018 Board Meeting. The MGSA Board made a recommendation to the Board of Supervisors to approve that budget as presented by MCSTOPPP staff. MCSTOPPP's budget is not included in this report since those funds are part of the County's budget.

# MGSA General Fund (Does not include MCEP)

Table 1 below displays the present year's adjusted (or revised) budget [Adj Budget 2017/18], an estimate of what year-end expenditures and revenues are anticipated [Est Actual 2017/18], and the proposed budget for the upcoming fiscal year [Proposed 2018/19]. The final column is the difference between the prior year adjusted budget and the proposed budget [Bud 17/18 vs Prop 18/19].

The Marin Climate and Energy Partnership (MCEP) is accounted for within the General Fund but within separate accounts. The Program's fund balance is also tracked separately in MGSA's financial statements. As such, MCEP's financials and budget are listed separately in Table 2.

Table 1 – MGSA General Fund Bu	dget (No MCEP)			
	Adj Budget	<b>Est Actual</b>	Proposed	<b>Bud 17/18</b>
	2017/18	2017/18	2018/19	vs Prop 18/19
Beginning Fund Balance	\$139,916	\$123,303	\$88,759	
Revenue				
Member Contributions	\$100,000	\$100,000	\$170,000	70,000
Taxicab Permit Fees	100,000	95,000	95,000	(5,000)
Management/Overhead Fees	20,000	20,000	27,407	7,407
Telecommunication Fees	85,000	35,000	50,000	(35,000)
Interest	1,500	3,500	3,500	
	· · · · · · · · · · · · · · · · · · ·	,		2,000)
Total Revenue	\$306,500	\$253,500	\$345,907	\$39,407
	Adj Budget	Est Actual	Proposed	<b>Bud 17/18</b>
Expenditures	Adj Budget 2017/18	Est Actual 2017/18	Proposed 2018/19	Bud 17/18 vs Prop 18/19
Expenditures Insurance			•	
	2017/18	2017/18	2018/19	
Insurance	<b>2017/18</b> \$12,000	<b>2017/18</b> \$10,584	<b>2018/19</b> \$12,000	vs Prop 18/19
Insurance Contract Services	<b>2017/18</b> \$12,000 289,000	<b>2017/18</b> \$10,584 225,760	\$12,000 281,000	vs Prop 18/19 - (8,000)
Insurance Contract Services Legal	2017/18 \$12,000 289,000 30,000	\$10,584 225,760 16,000	\$12,000 281,000 26,000	vs Prop 18/19 - (8,000) (4,000)
Insurance Contract Services Legal Audit/Accounting	\$12,000 289,000 30,000 14,500	\$10,584 225,760 16,000 14,500	\$12,000 281,000 26,000 15,500	vs Prop 18/19 - (8,000) (4,000) 1,000
Insurance Contract Services Legal Audit/Accounting Rent	\$12,000 289,000 30,000 14,500 8,500	\$10,584 \$25,760 16,000 14,500 8,800	\$12,000 281,000 26,000 15,500 9,000	vs Prop 18/19 - (8,000) (4,000) 1,000 500
Insurance Contract Services Legal Audit/Accounting Rent Office Expense	\$12,000 289,000 30,000 14,500 8,500 15,000	\$10,584 \$25,760 16,000 14,500 8,800 12,400	\$12,000 281,000 26,000 15,500 9,000 16,000	vs Prop 18/19 - (8,000) (4,000) 1,000 500 1,000

Table 1 above contains several programs, the financial details of which are below. The MGSA Board approved the FY 2018/19 Workplan at their March 8, 2018 meeting. This Budget supports that Workplan. The "Member Contributions" line in Table 1 above is the amount

needed to support the expenses of the programs after other revenues are taken into account. Member Contributions and their history are discussed in detail in the "Member Contributions" section of this document.

#### Administration - General

The budgeted expenditures for the administration of MGSA are increasing due to professional services agreements approved by the MGSA Board during the end of FY 2016/17 and in FY 2017/18. These include the General Counsel, Executive Officer, and contract administrative support. In addition, there are inflationary increases in lease and other general expenses. Lastly, as supported during the last MGSA Board Meeting, 10 hours a week for analytical support is included in the Budget. This support is offset by a reorganization of duties such that the Abandoned Vehicle Abatement Program is transferred to this contract.

#### **Animal Care and Control**

In mid-2014/15, MGSA took on assisting the County of Marin in the management of the Animal Care and Control contract with Marin Humane (MH). Recently, a three-year contract with MHS was negotiated and approved by the County Board of Supervisors on March 27, 2018. MGSA is provided approximately \$20,000 annually for managing this contract for the County. In addition to assisting in negotiating the contract with MH, MGSA also invoices jurisdictions and is the interface with MH. The contract for this upcoming year is a 4% increase over the prior year which declines to 3% and 2% the subsequent two years.

#### Mediation

The Mediation Program is managed out of the District Attorney's Office, however, invoicing and coordination with jurisdictions is handled by MGSA. These funds are not considered revenue or expense for MGSA and are invoiced and directly transferred to the District Attorney's Office upon receipt. The Program's contributions for FY 2018/19 are 3.0% higher than FY 2017/18. The Board received a separate report from the District Attorney's Office on the Mediation Program and its costs. Please ignore the distribution shown in the DA's report and reference the allocation in this Budget.

# **Streetlight Maintenance Program**

For 2018/19, the Streetlight Program overhead remains at a flat \$11,000 as it has for many years and is included in the \$170,000 "Member Contributions" line. Costs for the maintenance and replacement of streetlights are borne by individual agencies. The Streetlight Program revenue from member contributions and \$11,000 towards overhead expenses are included in the General Fund budget table.

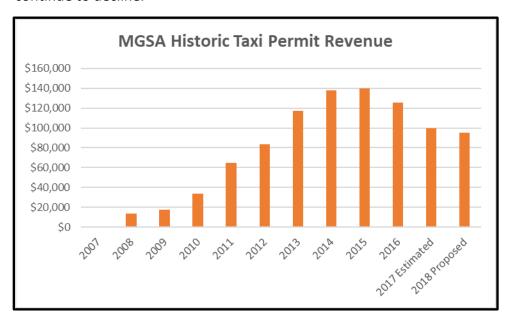
# **Streetlight Telecommunications Program**

MGSA signed agreements with two telecommunications companies during FY 2017/18 and received a one-time payment \$35,000 as a result. The agreements allow equipment on MGSA owned poles assuming permits are issued from local member jurisdictions. This process is going slower than anticipated. The agreements set up a per pole processing fee and then ongoing

rent for the pole. For FY 2018/19, \$50,000 of revenue and \$50,000 in contract services expense is budgeted for this program.

# **Taxicab Regulation Program**

Taxi permit fees were structured to cover the cost of the Taxi Regulation Program. As seen in the graph below, the permit rates were phased in over time. The costs are primarily the contract administrator of the program, the production of the permits, and administrative overhead. With the advent of Uber and Lyft which are regulated by the State CPUC and not by MGSA, Program revenue has fallen dramatically. It is unclear to what extent the revenue will continue to decline.



# **Marin Climate and Energy Partnership**

The Marin Climate and Energy Partnership (MCEP) is comprised of the incorporated towns and cities in the county, the County of Marin, MMWD, TAM and MCE Clean Energy. MCEP's mission is to work collaboratively, share resources, and secure funding to: 1) discuss, study and implement overarching policies and programs, ranging from emission reduction strategies to adaptation, contained in each agency's Climate Action Plan; and 2) collect data and report on progress in meeting each partner member's individual greenhouse gas emission targets. MCEP meets monthly and is supported by a part-time Sustainability Coordinator.

The program is directed by a Steering Committee with representation from each of the members. The MGSA serves as fiscal agent. To date, the Partnership has been funded by voluntary members contributions as well as several grants and contracts: a \$75,000 seed grant from BAAQMD in FY 2008/09; two grants, each in the amount of \$80,000 from the Marin Community Foundation in FY 2009/10 and FY 2010/11; and several contracts with the County through the PG&E-Marin Energy Watch Partnership totaling nearly \$134,000 since FY 2012/13. The MGSA's role has been to assist in contract administration with grantors and contractors and to provide assistance in invoicing, collection of grant and member contributions, contracting and paying for MCEP services, and advising the Steering Committee. Although a separate cost center is maintained for MCEP, the funds are placed in the MGSA General Fund.

The resources and expenditures are shown in Table 4 below. The "Federal Grant" line reflects anticipated expenditure reimbursements from a \$275,008 California Energy Commission Local Government Challenge grant awarded to MCEP for a joint project with the nonprofit Resilient Neighborhoods (RN). MCEP has been partnering with RN since 2015 to implement the public outreach objectives of members' climate action plans. During FY 2018/19, RN will update its on-line household survey tool, produce video recordings of four EcoTeam meetings, develop a marketing outreach plan and marketing templates, train additional EcoTeam coaches, and continue to organize and educate community-based EcoTeams on strategies and resources available to improve home energy efficiency, shift to renewable energy, reduce transportation emissions, conserve water, and reduce waste.

During FY 2018/19, MCEP will also be providing technical services relating to climate inventory tracking and reporting and development of Climate Action Plan updates. Specifically, MCEP will develop community greenhouse gas inventories for all Marin jurisdictions and local government operations inventories for eleven Marin jurisdictions for year 2015. MCEP will prepare and present a report for jurisdictions identified in the scope of work and update the MCEP website and Sustainability Tracker with the new information. This work will be paid for with a proposed \$48,320 grant from the County through the Marin County Energy Watch Partnership. Additional funds will be utilized to begin updating members' climate action plans that were prepared in 2009 through 2011. Staff would return to the MGSA Board to utilize unbudgeted funds if additional funding is needed for these updates.

The MCEP partners have been asked to assess themselves to fund the program for FY 2018/19 at the level of \$2,500 each. This is the first increase (previously \$2,000) for at least a decade.

<u>Table 2 – Marin Climate and Energy Partnership</u>

	Adj Budget 2017/18	Est Actual 2017/18	Proposed <b>2018/19</b>	Bud 17/18 vs 18/19 Prop
Beginning Fund Balance	\$50,263	\$47,977	\$16,604	(\$33,659)
Revenue				
Member Contributions	\$30,000	\$30,000	\$37,500	7,500
Federal Grant/CEC	200,000	84,220	138,600	(61,400)
County Grant/PG&E	48,320	25,000	30,850	(17,470)
Total Revenue	\$278,320	\$139,220	\$206,950	(\$71,370)
	Adj Budget	Est Actual	Proposed	Bud 17/18
Expenditures	2017/18	2017/18	2018/19	vs Prop 18/19
Executive Officer/Overhead	-	-	7,000	7,000
Contract Services	\$313,320	170,593	214,500	(98,820)
Total Expenditures	\$313,320	\$170,593	\$221,500	(\$91,820)
Net	(\$35,000)	(\$31,373)	(\$14,550)	\$20,450
Ending Fund Balance	\$15,263	\$16,604	\$2,054	(\$13,209)

# **Marin Abandoned Vehicle Fund and Program**

The Marin General Services Authority serves as the Marin Abandoned Vehicle Abatement (AVA) Program administrator. The program reimburses members for some of the costs of abating abandoned vehicles. All program funds are received from a \$1.00 surcharge on vehicle registration, collected by the California DMV and passed on to Marin County. The two areas of expenditure include the administrative cost incurred for the program and the payments made to the towns, cities and County to fund the abatement of abandoned vehicles. The expenditure budget for FY 2018/19 is identical to that of last year. The Program contributes \$12,000 annually towards administration.

**Table 3 – Abandoned Vehicle** 

Adj Budget 2017/18	Est Actual 2017/18	Proposed 2018/19	16/17 Bud vs Prop 18/19
\$24,495	\$26,594	\$26,894	\$2,399
\$260,000	\$250,000	\$260,000	-
50	300	300	250
\$260,050	\$250,300	\$260,300	\$250
Adj Budget	Est Actual	Proposed	16/17 Bud
2017/18	2017/18	2018/19	vs Prop 18/19
\$12,000	\$12,000	\$12,000	-
248,000	238,000	248,000	-
\$260,000	\$250,000	\$260,000	-
\$50	\$300	\$300	\$250
\$24.545	\$26.894	\$27.194	\$2,649
	\$260,000 \$260,050 \$260,050 Adj Budget 2017/18 \$12,000 248,000 \$260,000	\$2017/18	2017/18       2017/18       2018/19         \$24,495       \$26,594       \$26,894         \$260,000       \$250,000       \$260,000         50       300       300         \$260,050       \$250,300       \$260,300         Adj Budget       Est Actual       Proposed         2017/18       2017/18       2018/19         \$12,000       \$12,000       \$12,000         248,000       238,000       248,000         \$260,000       \$250,000       \$260,000

# **MarinMap Fund and Program**

In Table 4 on the next page is the Proposed FY 2018/19 Budget as recommended by the MarinMap Executive and Steering Committees. The budget can be summarized as follows: the annual fixed costs to manage MarinMap (Matrix Team, Program Manager, maintenance and hardware) and GIS Projects which are developed with agency members and prioritized by the Executive Committee.

In general, the proposed budget is similar to previous years. Member dues are proposed to be unchanged again for the 16th year. A new member, Transportation Authority of Marin, increased program revenue by \$10,000.

Regarding general expenditures, there are no proposed changes to base costs from last year, which are the Matrix Team, Geodata, and program administration. A few changes from last year are noted as follows:

- The Member Allocation program, eliminated last year has been partially restored. It is now \$2,000 per agency per year for GIS activities benefitting MarinMap up to an aggregate of \$12,000), vs previous year limits of \$3,000 and \$12,000.
- A new data server was purchased last fiscal year via two payments. The second payment is to be made this year in the amount of \$18,000. Additionally, per the Committee's recommendation, additional funds are being set aside (\$4,000/year) for future server needs.

Regarding project expenditures, the Executive Subcommittee identified Projects for the coming year in the amount of \$66,055 (vs \$65,725 last year). This represents the server and software payment plus incomplete projects carried over from FY 2017/18, the Member Allocation program monies, as well as \$10,000 for projects specific to integration of TAM as a new MarinMap member. At the Budget Board Meeting, \$25,000 was transferred from fund balance to the Projects line for orthography.

The Fund Balance anticipated for year-end in the Proposed FY 2018/19 Budget is \$62,088. These are general reserves in the MarinMap Fund.

Table 4 – MarinMap

Table 1 Manning				
	Adj Budget	<b>Est Actual</b>	Proposed	17/18 Bud
	2017/18	2017/18	2018/19	vs. Prop
Beginning Fund Balance	\$121,729	\$106,128	\$116,108	\$5,621
Revenue				
Member Contributions	\$162,000	\$172,000	\$162,000	-
Interest	700	1,500	1,500	800
Total Revenue	\$162,700	\$173,500	\$163,500	\$800
	Adj Budget	Est Actual	Proposed	17/18 Bud
Expenditures	2017/18	2017/18	2018/19	vs. Prop
Executive Officer/Overhead	-	-	-	-
Program Administration	\$32,640	\$32,640	\$32,640	-
Other Contract Services	97,880	97,880	93,880	(4,000)
Projects	75,725	33,000	91,000	15,275
Total Expenditures	\$206,245	\$163,520	\$217,520	\$11,275
Net	(\$43,545)	\$9,980	(\$54,020)	(\$10,475)
Ending Fund Balance	\$78,184	\$116,108	\$62,088	(\$16,096)

#### **Member Contributions**

The contributions shown in Table 5 below reflect the County, cities', and towns' share of MGSA costs as well as program costs which are billed through MGSA which include the Mediation Program administered through the District Attorney's Office and the Animal Care and Control Program. The MGSA's Joint Powers Agreement provides for funding the agency as described in the next section. The next section also outlines allocation methodologies related to each program.

Table 5 – MGSA Member Contributions for FY 2018/19

	MGSA	General	Street	tlights	М	EP	MarinN	lap****	Media	tion**	Animal Se	rvices***	Total
Member*	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	2018/19
Belvedere	1,637	3,007	102	111	2,000	2,500	6,000	6,000	645	665	29,250	27,327	39,609
Corte Madera	3,464	6,263	535	535	2,000	2,500	9,000	9,000	2,790	2,902	89,365	108,043	129,243
County	24,105	43,018	1,449	1,448	2,000	2,500	10,000	10,000	20,473	21,177	-		78,144
Fairfax	2,138	3,844	424	424	2,000	2,500	6,000	6,000	2,217	2,317	76,115	88,220	103,305
Larkspur	4,483	8,038	549	549	2,000	2,500	9,000	9,000	3,716	3,847	120,460	122,936	146,869
Mill Valley	5,843	10,460	570	569	2,000	2,500	9,000	9,000	4,443	4,562	147,439	157,535	184,626
Novato	15,682	27,767	2,787	2,786	2,000	2,500	10,000	10,000	16,346	16,682	630,733	656,840	716,576
Ross	1,611	2,895			2,000	2,500	6,000	6,000	754	778	22,934	22,102	34,276
San Anselmo	4,120	7,360	474	474	2,000	2,500	9,000	9,000	3,842	3,958	137,283	149,209	172,501
San Rafael	17,858	31,904	3,133	3,131	2,000	2,500	10,000	10,000	18,087	18,616	636,994	670,569	736,720
Sausalito	3,212	5,828	462	467	2,000	2,500	9,000	9,000	2,155	2,242	95,420	96,978	117,014
Tiburon	4,848	8,615	199	198	2,000	2,500	9,000	9,000	2,837	2,909	97,030	95,639	118,862
BMK CSD			111	102									102
FCA							10,000	10,000					10,000
LAFCO							10,000	10,000					10,000
M. CSD			206	206									206
TAM			_		2,000	2,500	10,000	10,000					12,500
MCE					2,000	2,500							2,500
MMWD					2,000	2,500	10,000	10,000					12,500
SASM							10,000	10,000					
RVSD							10,000	10,000					10,000
TOTAL	\$89,001	\$159,000	\$11,000	\$11,000	\$30,000	\$37,500	\$162,000	\$162,000	\$78,305	\$80,655	\$2,083,023	\$2,195,398	\$2,635,553

<sup>\*</sup> BMK, Bel Marin Keys Community Services District; FCA, Fire Chiefs Association; M. CSD, Marinwood Community Services District; TAM, Transporation Authority of Marin; MCE, Marin Clean Energy; MMWD, Marin Municipal Water District; RVSD, Ross Valley Sanitary District.

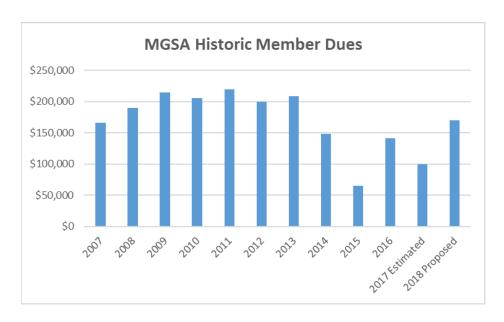
The FY 2018/19 proposed general operating budget, including the Streetlight Program overhead, is based on member contributions of \$170,000. The graph on the next page shows historic member contributions. They declined starting in 2014 due to the receipt of ongoing taxi revenue. Significant taxi revenue started to be received in 2012 but member contributions were not reduced at that time. The result was a larger accumulated General Fund balance. Over the following years, member contributions were kept low by the use of those reserves.

Member contributions are increasing for FY 2018/19 due to falling taxi revenues, contract increases approved by the Board, and the addition of \$30,000 for analytical support.

<sup>\*\*</sup>Mediation Program numbers different than their report. Decision to use our distribution.

<sup>\*\*\*</sup> The County does not show anything for Animal Services because they pay 30% of contract directly.

<sup>\*\*\*\*</sup> FY 17/18 differs from Budget Document due to budget adjustment mid-year.



# **Member Contribution Methodology and Calculation**

The allocation methodologies of the different programs of MGSA are outlined in detail in the JPA ordinance approved by all participating agencies. This section summarizes the methodologies and provides the calculation for members' contributions to MGSA.

#### General

Those programs or administration considered "general" budget items are based on a combination of two factors designed to develop an equitable and proportional sharing of costs. The formula uses the factors equally: assessed valuation (AV) of real property and population. Each year, the most current values for these two factors are updated when calculating the member contributions. For the County, the variables are based on the unincorporated assessed value of real property and the population in the unincorporated area.

<u>Table 6 – Member Contribution Share Calculation</u>

	Assessed	0/ 41/	AV	D1 **	%	Popul.	Total
Member	Value*	% AV	Share	Popul.**	Popul.	Share	Share
Belvedere	2,161,934,049	0.03	2,352	2,172	0.01	655	3,007
Corte Madera	3,127,642,622	0.04	3,403	9,486	0.04	2,861	6,263
Fairfax	1,434,604,470	0.02	1,561	7,571	0.03	2,283	3,844
Larkspur	3,903,735,106	0.05	4,247	12,572	0.05	3,792	8,038
Mill Valley	5,481,290,705	0.08	5,963	14,910	0.06	4,497	10,460
Novato	10,409,101,798	0.14	11,324	54,522	0.21	16,443	27,767
Ross	1,956,420,193	0.03	2,128	2,543	0.01	767	2,895
San Anselmo	3,178,873,479	0.04	3,458	12,937	0.05	3,902	7,360
San Rafael	12,459,559,423	0.17	13,555	60,842	0.23	18,349	31,904
Sausalito	3,325,718,197	0.05	3,618	7,327	0.03	2,210	5,828
Tiburon	5,283,147,358	0.07	5,748	9,508	0.04	2,868	8,615
Marin, Unincorp	20,354,919,919	0.28	22,144	69,214	0.26	20,874	43,018
Total	\$73,076,947,319	1.00	\$79,500	263,604	1.00	\$79,500	\$159,000

#### Streetlight

Members pay the overhead and administrative costs of this function in proportion to the number of streetlights owned by the Authority in each members' jurisdiction (see Table 7 below). Streetlight maintenance costs are based on service provided to individual agencies and charged directly to those jurisdictions. Special Districts are included only for the administration and operation of the Streetlight Program. The streetlights in the Town of Ross and Marin City are not owned by MGSA and are not included in this program.

<u>Table 7 – Streetlight Maintenance Share Calculation</u>

Member	18/19 Lights	%	Share
Belvedere	156	0.01	111
BMK special dist.	144	0.01	102
Corte Madera	754	0.05	535
Marin, Unincorp	2,043	0.13	1,448
Fairfax	598	0.04	424
Larkspur	774	0.05	549
Marinwood spec. dist.	290	0.02	206
Mill Valley	803	0.05	569
Novato	3,930	0.25	2,786
Ross	N/A	N/A	N/A
San Anselmo	669	0.04	474
San Rafael	4,417	0.28	3,131
Sausalito	659	0.04	467
Tiburon	280	0.02	198
Total	15,517	1.00	\$11,000

#### **Taxicab Regulation**

This program is primarily funded by revenue generated by annual taxicab permits. The permit fees are set by the MGSA Board. No member contributions are made.

#### **Marin Climate and Energy Partnership**

The MCEP program is voluntary for participating members, however, all MGSA cities, towns, and County participate. In addition, the Marin Municipal Water District, Marin Clean Energy, Marin Fire Chief's Association and the Transportation Authority of Marin also participate voluntarily. The Partnership has been funded by member contributions as well as several grants and contracts with the County. Members are requested to assess themselves to fund the program for FY 2018/19 at a flat \$2,500 per agency.

#### **MarinMap**

MarinMap is voluntarily funded by member fees, grants, and special assessments on members. It is a flat \$10,000, \$9,000, or \$6,000 fee as in years' past based on agency size.

#### **Abandoned Vehicle Program**

Because this program is funded by a state-imposed surcharge on vehicle registration, it does not have a member contribution.

#### **Animal Services**

Thirty percent of the cost of the Animal Care and Control Budget is paid by the County. The allocation methodology for the remaining costs to jurisdictions is based on a combination of two factors used equally in an effort to develop a fair apportionment of costs: 1) animals handled the previous year and 2) population.

#### Mediation

The Mediation Program costs are allocated based on the most recent population estimates.

# **County Financial System FY 2018/19 Budget Entries**

The County Auditor-Controller has requested that the Board be shown the budget data, including account numbers to be entered in the County accounting system.

### **MGSA General Fund - 8019**

<u>G/L</u>		FY 2018/19
421225	Other Permits – Taxicab	(95,000)
441115	Interest on Pooled Funds	(3,500)
453110	Grant Revenue	(169,450)
461250	City Contributions	(207,500)
462610	Charges Other – Telecom	(50,000)
453110	Other Misc. Revenue	(27,407)
522510	Professional Services	495,500
522545	Prof Services – Legal	26,000
522585	Administration & Finance Services	15,500
521615	Insurance Premiums	12,000
521310	Communications Services	5,000
522925	Rent & Operating Leases	9,000
522410	Office Supplies	11,000

# MGSA Abandoned Vehicle Abatement Fund – 8010

<u>G/L</u>		FY 2018/19
441115	Interest on Pooled Funds	(300)
451970	State - Abandoned Vehicle	(260,000)
522510	Professional Services	260,000

# MGSA MarinMap Fund - 8020

<u>G/L</u>		FY 2018/19
441115	Interest on Pooled Funds	(1,500)
461250	City Contributions	(162,000)
522510	Professional Services	217,520



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# MARIN GENERAL SERVICES AUTHORITY ADOPTION OF THE FISCAL YEAR 2018/19 ANNUAL OPERATING BUDGET

#### **RESOLUTION 2018 - 03**

**WHEREAS**, the Marin General Services Authority must adopt an annual spending plan for its operating budget; and

**WHEREAS**, the MGSA Board of Directors reviewed and considered a draft operating budget on May 10, 2018; and

WHEREAS, MGSA's budget contains a series of programs including:

- MarinMap
- Taxicab Regulation
- Marin Climate and Energy Partnership
- Animal Control
- Abandoned Vehicles
- Streetlight Maintenance

**NOW THEREFORE, BE IT RESOLVED**, that the Marin General Services Authority hereby adopts its Operating Budget for Fiscal Year 2018/19 as shown in the attached Exhibit A.

Adopted this 10th day of May 2018.

Ayes:

Candelario, Condry Eilerman, Middleton Poster Schutz Schwa

Noes:

Candelario, Condry, Eilerman, Middleton, Poster, Schutz, Schwarz-

Absent:

Candelario, Condry, Eilerman, Middleton, Poster, Schutz, Schwarz

Jim Schutz, MGSA Board President

Attested By:

Michael S. Frank, Executive Officer

# Resolution 2018-03 Exhibit A

# MGSA General Fund - 8019

G/L		FY 2018/19
421225	Other Permits – Taxicab	(95,000)
441115	Interest on Pooled Funds	(3,500)
453110	Grant Revenue	(169,450)
461250	City Contributions	(207,500)
462610	Charges Other – Telecom	(50,000)
453110	Other Misc. Revenue	(27,407)
522510	Professional Services	495,500
522545	Prof Services – Legal	26,000
522585	Administration & Finance Services	15,500
521615	Insurance Premiums	12,000
521310	<b>Communications Services</b>	5,000
522925	Rent & Operating Leases	9,000
522410	Office Supplies	11,000

# MGSA Abandoned Vehicle Abatement Fund - 8010

<u>G/L</u>		FY 2018/19
441115	Interest on Pooled Funds	(300)
451970	State - Abandoned Vehicle	(260,000)
522510	Professional Services	260,000

# MGSA MarinMap Fund - 8020

<u>G/L</u>		FY 2018/19
441115	Interest on Pooled Funds	(1,500)
461250	City Contributions	(162,000)
522510	Professional Services	for an orthophoto

Self 2