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## **BOARD MEETING AGENDA**

**DATE and Time: September 17, 2025, at 11:00 a.m.**

**PLACE: 900 Fifth Avenue, Suite 100, San Rafael, CA.**

### **How to Provide Comments**

Members of the public may submit public comments by:

1. Emailing [mgsastaff@marinjpas.org](mailto:mgsastaff@marinjpas.org) the day before the meeting.
2. Attending the meeting and speaking during public comment periods.

**A. Report from Executive Officer**

**B. Public Comment**

A member of the public may address the Board for no more than two minutes on items not listed on the agenda. As these items are not on the agenda, the Executive Officer and Board may briefly respond. Public comments for each speaker will also be taken during each agenda item.

**C. Approve Minutes of May 8, 2025, Regular Meeting (Executive Officer)**

**D. MGSA's Board Ad Hoc Committee regarding the District Attorney's Mediation Program. Recommendation by Staff to terminate the Ad Hoc committee and receive direction on next steps, if any. (Executive Officer)**

**NEXT SCHEDULED MEETING:** November 13, 2025

**NOTE:** The complete agenda packet is available at <http://maringeneralservicesauthority.com>



900 Fifth Avenue, Suite 100  
San Rafael, CA 94901  
415.446.4428  
maringsa.com

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**BOARD MINUTES FOR MEETING OF MAY 08, 2025**

The MGSA Board Meeting came to order in person. The meeting started at 10:00 a.m.

**MGSA Board Members Participating:** Vice President Robert Zadnik and Board Members: Amy Cunningham, Greg Chanis, Dan Eilerman, and Kevin McDough. President Andrew Poster and Board Member Angela Robinson-Pinon was absent.

**Program Contractors Attending:** Executive Officer Adam McGill and General Counsel Dave Byers.

**A. Report from Executive Officer**

The Executive Officer reported on activities since the last meeting. In particular, he mentioned:

- Dan Eilerman has returned as the County’s board member.
- Placer agreement changing from county-wide MSA to individualized agreements with each jurisdiction.
- Update on Medication Ad Hoc Committee
- Animal Services Agreement expiring June 30, 2026.

**B. Public Comment**

None

**C. Approve Minutes of Jan 9, 2025, Regular Meeting**

Motion by Chanis, seconded by Cunningham, to approve the minutes for the January 9, 2025, Board Meeting. Motion was approved 5 – 0. No public comment.

**D. Discussion and possible approval of a Designated Access Provider Agreement between the Marin General Services Authority and the Community Media Center of Marin (CMCM) for the provision of public, educational, and government (PEG) access services**

Motion to approve as recommended by staff by Eilerman, seconded by Chanis. Motion carried unanimously.

**E. Presentation and Receipt of the Community Media Center of Marin’s (CMCM) Budget for July 1, 2025, through June 30, 2026**

Report presented by Michael Eisenmenger. Report received. No action required. No public comment.

**F. Approval of Term Extension for Streetlight Maintenance Services Agreement with DC Electric, Inc. (Originally Executed in 2020, extended for two years in 2023)**

Motion to approve the two-year extension made by Chanis, seconded by Eilerman. Motion carried unanimously.

**G. Receipt of the District Attorney’s Office Mediation Program Report**

Report presented by the Executive Officer. Report received. No action required. No public comment.

**H. Discussion and possible approval of the FY 2025/26 MGSA Operating Budget and Annual Work Plan**

Presented by E.O. McGill. Motion to approve the FY 2025/2026 Budget and Workplan as recommended by Staff, made by Zadnik, seconded by Chanis. Motion carried unanimously.

**The meeting was adjourned at 10:50 a.m.**

Adam McGill, Executive Office



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**MEMORANDUM**

**DATE:** September 17, 2025

**TO:** MGSA Board of Directors

**FROM:** Adam McGill, Executive Officer

**SUBJECT:** Consider terminating the Board Ad-Hoc Committee to study the District Attorney's Office Mediation Program

**Recommendation**

Terminate the Board Ad-Hoc Committee that was established to study the District Attorney's Office Mediation Program, as it has been determined that the MGSA Board has no operational authority over this program, serving only as the fiscal agent.

**Background**

At the September 2024 MGSA Board meeting, the Board established an Ad Hoc Committee consisting of Board Members Andrew Poster and Angela Robinson-Pinon to study the District Attorney's Mediation Program after some concerns about the appropriateness of the DA's Office administering this program with some members of the community might be reluctant to believe a law enforcement agency could be a neutral mediator of their issues.

The Ad Hoc committee met several times, and research was conducted into the historical origins of the mediation program and its incorporation into MGSA's programs. It was learned that the program, in some form, has been operational by the County for decades. However, in or about 2015, it came to MGSA to serve as the fiscal agent on behalf of the jurisdictions participating in the program. There are no records or prior MGSA actions that suggest MGSA ever administered any operational or policy control.

The County CEO and the District Attorney have determined the mediation program itself is a county program administered exclusively by the elected District Attorney, with MGSA serving as the fiscal agent. Therefore, MGSA does not have any authority to make operational or policy decisions, nor issue an RFP that would require the DA to respond and possibly be replaced by an alternative provider.

Based on the foregoing information, Staff recommends the Board terminate the Ad Hoc committee and take no further action.

**Attachments**

None