

BOARD MINUTES FOR MEETING OF MAY 10, 2018

The meeting came to order in the offices of the Transportation Authority of Marin, 900 5th Street, San Rafael at 10:00 a.m.

MGSA Board Members Attending: President Jim Schutz, Vice President Dan Eilerman, Members Sean Condry and Andy Poster were present. Members Craig Middleton, Regan Candelario, and Dan Schwarz were absent.

Program Contractors Attending: Executive Officer Michael Frank, General Counsel David Byers, Wayne Bush, Jeff Rawles, and Christine O'Rourke.

A. Board Meeting Minutes of March 8, 2018

Motion by Eilerman seconded by Condry to approve the minutes of the March 8, 2018 meeting. Motion was approved 4 – 0, with Middleton, Candelario, and Schwarz absent.

B. Report from Executive Officer

The Executive Officer reported on activities since the last Board Meeting including:

- Finalizing Animal Control contract, fees, and ordinance changes through the Board of Supervisors and all the jurisdictions.
- Addressing office space lease issues regarding copiers and internet withdrawal by landlord.
- Meeting with Marin City, County, and DC Electric regarding streetlight ownership.
- Budget subcommittee meeting.
- Grant application by MCEP for close to \$500,000 for a pilot rebate program switching out home appliances / heaters for electric.

C. Public Comment

No public Comment.

MGSA Board Meeting Minutes for May 10, 2018

D. Taxicab Regulation Program Presentation and Update

Rawles provided the Board with an update of activities since the last Board meeting. No action was taken.

E. MarinMap Program Update

Bush provided the Board with an update of activities since the last Board meeting. No action was taken.

F. Fiscal Year 2018/19 MGSA Operating Budget (Frank)

Frank introduced the item and responded to questions on the MGSA Budget. Following discussion, a motion to approve resolution 2018 - 03 titled, "Adoption of the Fiscal Year 2018/19 Annual Operating Budget" was put forward by Eilerman and seconded by Poster with the following amendment:

- In the MarinMap Budget, \$25,000 should be appropriated from fund balance to the Professional Services Line Item (Projects) to assist in the funding of a countywide aerial ortho photo.

Resolution 2018-03 as amended was approved 4 – 0, with Middleton, Candelario, and Schwarz absent.

G. Exercise of Option to Extend Streetlight Maintenance and Repair Services Agreement (Frank)

A motion approving Resolution 2018 - 04 titled, "Streetlight Maintenance Agreement Two Year Extension and Delegation of Authority" was put forward by Condry and seconded by Eilerman.

Resolution 2018 – 04 was approved 4 – 0, with Middleton, Candelario, and Schwarz absent.

H. Closed Session – Personnel Matter - MGSA Executive Officer Contract Extension - Government Code Section 54956.9(a)

The Board did not go into closed session.

I. Executive Officer Contract Extension (Frank)

MGSA Board Meeting Minutes for May 10, 2018

Frank introduced the item. A motion to approve Resolution 2018 - 05 titled, "Amendment No. 2 to the Professional Services Agreement Between MGSA and Michael S. Frank for Executive Officer Services" was approved in order to continue Executive Officer services past June 30, 2018. The motion was put forward by Condry and seconded by Poster.

Resolution 2018 - 05 was approved 4 – 0, with Middleton, Candelario, and Schwarz absent.

J. Office of the District Attorney's Mediation Program Report (Frank)

Frank introduced the item. Report received. No action taken.

K. Delegate Authority to Execute Contract for Analyst (Frank)

Frank introduced the item. Following discussion, a motion put forward by Poster, seconded by Eilerman, and was passed 4 – 0 with Middleton, Candelario, and Schwarz absent.

L. Adjournment

The meeting adjourned at 11:05 a.m.



Michael S. Frank, Executive Office