
BOARD MINUTES FOR MEETING OF JANUARY 9, 2020

The meeting came to order in the offices of the Transportation Authority of Marin, 900 5th Street, San Rafael at 10:00 a.m.

MGSA Board Members Attending: President Craig Middleton, Vice President Greg Chanis, and Members Cristine Alilovich (arrived 10:10), Adam McGill, Angela Nicholson, and Andy Poster were present. Sean Condry was absent.

Program Contractors Attending: Executive Officer Michael Frank and General Counsel Dave Byers

A. Board Meeting Minutes of November 14, 2019 Board Meeting

Motion by Nicholson, seconded by McGill to approve the minutes. Motion was approved 5 – 0 – 2 with Condry and Alilovich absent.

B. Report from Executive Officer

The Executive Officer reported on activities since the last meeting. In particular, he mentioned:

- Telecommunications – There are presently no pre-reservations of streetlights by any carriers.
- Marin Telecommunications Agency (MTA) – Preliminary exploratory discussions are occurring about the possibility of MTA becoming a program under MGSA.
- Reorganization of contracts for administration of MGSA programs.
- MarinMap – Positive meeting with the County Assessor regarding developing an expanded contract for information/data being transferred to MarinMap.
- Lease – Presently renegotiating office space lease.

C. Public Comment

There was no public comment.

D. MCSTOPPP Fiscal Year 2019/20 Proposed Budget

MGSA Board Meeting Minutes for January 9, 2020

Following an introduction of the item by Executive Officer Frank, Rob Carson, MCSTOPPP Program Manager, presented the proposed FY 2019-2020 Budget.

Following discussion, a motion was made by Chanis, seconded by Poster, approving Resolution 2020-01 recommending adoption of the MCSTOPPP proposed budget by the Marin County Board of Supervisors. Motion was approved 6 – 0 with Condry absent.

E. Annual Fiscal Year 2018-2019 Financial Statement and Auditor’s Report

Following comments by Executive Officer Frank, a motion was made by Poster, seconded by Chanis, to accept the Annual Fiscal Year 2018-2019 Financial Statement and Auditor’s Report. Motion was approved 6 – 0 with Condry absent.

F. Streetlight Maintenance Upcoming Contract Development Process

Following comments by Executive Officer Frank and a Board discussion, a motion was made by Poster, seconded by Middleton, to have the subcommittee appointed by the Marin Public Works Association research the state of the industry and report back at the next MGSA Board meeting. Motion was approved 6 – 0 with Condry absent.

G. MGSA FY 2019-20 Work Plan Status and Input on FY 2020-21 Work Plan (Frank)

Following a presentation by Executive Officer Frank, there was a brief discussion and some questions about potential areas to research regarding shared services. Staff volunteered to approach TAM and MCEP to discuss a couple of ideas raised. No action requested or taken.

H. MGSA Executive Officer Recruitment and Article 9.3 of MGSA JPA Agreement

A motion was made by Middleton, seconded by Alilovich, to meet the obligations of Article 9.3 of the MGSA JPA Agreement and appoint a subcommittee of Board members Middleton and Alilovich to conduct a recruitment and report back at the next MGSA Board meeting. Motion was approved 6 – 0 with Condry absent.

CLOSED SESSION

I. Closed Session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYMENT, Title: Executive Officer

MGSA Board Meeting Minutes for January 9, 2020

J. Closed Session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Title: Executive Officer

The Board came out of Closed Session and requested that the two closed sessions be agendaized for the next Board Meeting.

K. Adjournment

The meeting adjourned at 11:53 p.m.

A handwritten signature in blue ink that reads "Michael S. Frank". The signature is written in a cursive style and is positioned above a horizontal line.

Michael S. Frank, Executive Officer