
BOARD MINUTES FOR MEETING OF NOVEMBER 12, 2020

As a result of the COVID-19 pandemic, the Board Meeting came to order on-line in compliance with orders, as allowed by Executive Order N-29-20 (March 17, 2020). The meeting started at 10:02 a.m.

MGSA Board Members Participating: President Craig Middleton, Vice President Greg Chanis, and Members Cristine Alilovich, Adam McGill, and Angela Nicholson. Members Andy Poster and Sean Condry were absent.

Program Contractors Attending: Executive Officer Michael Frank and General Counsel Dave Byers.

Report from Executive Officer

The Executive Officer reported on activities since the last meeting. In particular, he mentioned:

- Telecommunications Update
 - One pre-reservation in San Rafael with Crown Castle
 - Potential license plate readers in San Rafael
- Administration
 - Website updating and agenda packet notification
 - Developed website management and content updating training videos
- Other
 - Digital Marin Process
 - Marin Wildfire Prevention Authority JPA discussion with new Executive Officer
 - Virtual Office Research

A. Public Comment

There was one public comment by Kevin Carroll who congratulated Bob Brown and Michael Frank on the updated website.

B. Approve Minutes of September 10, 2020 Regular Meeting

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Motion by Nicholson, seconded by Alilovich to approve the minutes of the September 10, 2020 Board of Directors meeting. Motion was approved 5 – 0 with Poster and Condry absent.

C. Marin County Stormwater Pollution Prevention (MCSTOPPP) Program Update

The Board was provided a written and verbal update of the MCSTOPPP Program for the 2020/21 Fiscal Year by Rob Carson, Program Manager. No action was taken.

D. Marin Humane Contract Approval

The Board was provided a written and verbal update of the tentative 2021-2023 Animal Care and Control Agreement. No input was provided regarding the tentative agreement. No action was requested.

E. Election of President and Vice President of the MGSA Board of Directors' Officers for Calendar Year 2021

Motion by Middleton, seconded by Nicholson to elect Greg Chanis as President of the MGSA Board for calendar year 2021. Motion was approved 5 – 0 with Poster and Condry absent.

Motion by Chanis, seconded by McGill to elect Andy Poster as Vice President of the MGSA Board for calendar year 2021. Motion was approved 5 – 0 with Poster and Condry absent.

F. MGSA Board of Directors 2021 Meeting Schedule

Motion by Nicholson, seconded by Chanis to adopt the presented MGSA Board of Directors' meeting dates for calendar year 2021 with the exception of moving the November 11 date to November 18 due to Veterans Day. Motion was approved 4 – 0 with Poster, Condry, and Middleton absent.

G. Response to the 2019/20 Civil Grand Jury Report Entitled, "Climate Change: How Will Marin Adapt?"

Motion by Chanis, seconded by McGill, to authorize the President to sign the correspondence attached to the Agenda Item in response to the Grand Jury Report with the addition of language highlighting MGSA's lack of policy role. Motion was approved 5 – 0 with Poster and Condry absent.

H. Professional Services Agreement with Maureen Chapman for Bookkeeping and Accounting Services

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Motion by Chanis, seconded by Middleton, to adopt Resolution 2020-23 authorizing the Executive Officer to execute a Professional Services Agreement with Chapman Accounting Services for bookkeeping and accounting services but changing the language in the Agreement to a flat fee amount. Motion was approved 4 – 0 with Alilovich, Poster, and Condry absent.

I. Community Media Center of Marin (CMCM) Annual Report Transmittal

The Board was provided a written CMCM Annual Report and a brief verbal update by CMCM Executive Director Michael Eisenmenger. No action was taken.

J. Adjournment

The meeting adjourned at 11:08 a.m.



Michael S. Frank, Executive Officer