

FY 2025/26 ADOPTED BUDGET AND WORKPLAN



Marin
General Services
Authority

DATE: May 08, 2025

TO: MGSA Board of Directors

FROM: Adam McGill, Executive Officer

SUBJECT: Fiscal Year 2025/26 Marin General Services Authority
Proposed Operating Budget and Workplan

Background

The MGSA Proposed Budget is comprised of a series of Funds including General Fund, Abandoned Vehicle Abatement Program (AVAP) Fund, MarinMap Program Fund, and two funds associated with the dissolved Marin Telecommunications Agency (MTA). Within the General Fund, the following programs are accounted for: Streetlight Maintenance; Streetlight Telecommunications; Taxicab Regulation; and MGSA Administration. The Marin Climate and Energy Partnership (MCEP) is also located in the General Fund but is held in separate accounts with reserves tracked separately. As such, we have separated its resources into different charts in this document.

In partnership with Marin County, MGSA manages the Animal Care and Control Program contract, and a management charge for that service is included in this Budget. From a financial perspective, MGSA budgets, invoices agencies, and transfers funds to the County accounts for this Program. MGSA plays a financial role similar to the Mediation Program that the District Attorney runs. The revenue and expenses associated with these programs are not considered revenue or expenses for MGSA and therefore do not show up in the JPA's audited financials.

The Cable Television Franchise and Public, Educational, and Government Access Program (CATV) was established beginning on July 1, 2020. At that time, MGSA assumed the program responsibilities previously managed by the Marin Telecommunications Agency. The MTA was dissolved as an agency as of June 30, 2020. The fund structure and program responsibilities are outlined later in this document.

This report proposes a budget for all five MGSA funds, as well as describes and displays a detailed methodology for the allocation of various costs to JPA members for all programs. As part of MGSA's responsibilities, the Board reviewed the Marin County Stormwater Pollution Prevention Program's (MCSTOPPP) FY 2025/26 budget at its January 9, 2025, meeting. By

Resolution 2025-01, the MGSA Board recommended the Flood Control / Board of Supervisors approve the budget. MCSTOPPP's budget is not included in this report since those funds are part of the County's budget and are not under direct control of MGSA.

Discussion

As the pandemic proceeded, the taxi industry's bottom dropped out, impacting permit fee revenue, one of MGSA's larger revenue sources. Along with cuts, the FY 20/21 Budget used reserves to balance. Since then, expenditure budgets have been significantly reduced. With this Budget, MGSA continues to look for opportunities to reduce costs and financial impacts on its member agencies.

The overall contributions required to fund all of MGSA's programs have increased by 1.98% in this Budget, including contractual increases of 2% in Animal Services, 5% in the Placer agreement, and 5% in Mediation Services. These overall increases were offset by MGSA's reductions in general fund expenses.

One of the more complex issues with budgeting for MGSA is the numerous programs' varied funding sources and allocation methodologies for jurisdiction funding. In addition, MGSA sometimes acts as a pass-through of funds. For instance, the Abandoned Vehicle Abatement Program has approximately \$246,000 in budgeted expenditure. All those monies, except \$12,000, are distributed to jurisdictions. The same concept is also seen where franchise fees are collected by cable companies and distributed by MGSA.

Proposed Workplan

As part of this budget review, the MGSA Board will review and provide direction on the FY 2025/26 Proposed Workplan and Initiatives. This Budget supports the proposed work plan included as **Exhibit A** at the end of this budget document.

MGSA General Fund (without MCEP)

Table 1 displays the present year's adjusted (or revised) budget [Adj Budget 2024/25], an estimate of what year-end expenditures and revenues are anticipated [Est Actual 2024/25], and the proposed budget for the upcoming fiscal year [Proposed 2025/26]. The final column is the difference between the current year's adjusted budget and the proposed budget [Bud 24/25 vs Prop 25/26].

The Marin Climate and Energy Partnership (MCEP) is accounted for within the General Fund but within separate accounts. The Program's share of fund balance is also tracked separately in MGSA's financial statements. As such, MCEP's financials and budget are captured in **Table 2**.

No budget change has been made to the MGSA Budget adopted for FY 2024/25.

Table 1 – MGSA General Fund Budget (without MCEP)

	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26	Bud 24/25 vs 25/26 Prop
Beginning Fund Balance	272,995	272,995	278,693	5,698
Revenues				
Member Contributions	50,000	50,000	50,000	-
Placer.ai. Contract	72,500	72,500	76,125	3,625
Taxicab Permit Fees	35,000	35,000	35,000	-
Management/Overhead Fees	70,898	70,898	68,882	2,016
Telecommunication Fees	-	-	-	-
Interest	10,000	10,000	10,000	-
Total Revenue	\$238,398	\$238,398	\$240,007	1,609
Expenditures				
Insurance	17,285	15,526	16,000	(1,825)
Contract Services	256,328	234,203	233,696	(22,632)
Legal	25,000	15,000	16,000	(9,000)
Audit/Accounting	15,500	10,800	12,000	(3,500)
Rent	6,000	3,409	3,529	(2,471)
Office Expense	11,003	10,853	10,825	(178)
Total Expenditures	\$331,656	\$289,791	\$292,050	(39,606)
Net	(93,258)	(51,393)	(52,043)	41,215
Ending Fund Balance	179,737	221,602	226,650	46,913

Table 1 contains several programs, the financial details of which are below.

The “Member Contributions” line in **Table 1** shows the amount needed to support the programs' expenses (which have continued to be reduced) after other program-specific revenues are considered. Member Contributions and their history are discussed in detail in the “Member Contributions” section of this document.

Administration - General

The budgeted expenditures for the administration of MGSA are decreasing by approximately \$40,000. This is attributed to a change of the Executive Officer contract with the successor position, reducing from 80% time to 60% time, and adjusting the proposed budget to more accurately reflect historical spending in categories such as legal, auditing, insurance, and rent. It

is important to note that the costs of running MGSA are extremely low. The agency provides no benefits, including retirement, and has no offices (aside from filing storage space). Most programs have an overhead component that captures administrative costs and appropriately transfers those amounts to the General Fund.

Animal Care and Control

In mid-2014/15, MGSA took on assisting the County of Marin in the management of the Animal Care and Control contract with Marin Humane (MH). A three-year contract with MH was negotiated and approved by the County Board of Supervisors on January 10, 2023. For FY 2023/24, the first year of the agreement, there was an 8% increase. In addition, there was a one-time payment of \$146,000 for MERA radios for Animal Control Officers.

For FY 2024/25, the second year of the agreement, a 5% overall increase was required, but the one-time purchase for MERA radios did not recur. FY 2025/26 is the final year of the current agreement, which calls for a 2% overall increase. As mentioned previously, although the contract amount is invoiced by MGSA, it is not in the MGSA budget. It is part of the County's budget.

MGSA is provided approximately \$24,700 annually to manage this contract. In addition to facilitating the contract negotiations with MH, MGSA invoices jurisdictions and is the interface with MH.

Mediation

The District Attorney's Office manages the Mediation Program. However, MGSA handles invoicing and coordination with jurisdictions. These funds are not considered revenue or expense for MGSA and are invoiced and directly transferred to the District Attorney's Office upon receipt. As requested by the District Attorney's Office, the Program's contributions for FY 2025/26 are 5% higher than FY 2024/25. The Board receives a separate report from the District Attorney's Office on the Mediation Program and its costs.

Streetlight Maintenance Program

Aside from one GIS server, streetlights are MGSA's only asset. The Streetlight Maintenance Program was created in the mid-1980s and prompted the creation of MGSA's predecessor, JPA. Because each jurisdiction makes decisions about streetlights in their locale and pays for all maintenance and replacement expenses under MGSA's master contract, the Program is mostly absent from MGSA's Budget. The exception is the administrative overhead charged to jurisdictions. For 2025/26, the Streetlight Program overhead is proposed to remain at \$22,000 and is included in the "Member Contributions" line. The local jurisdiction bears costs for the maintenance and replacement of individual streetlights. The overhead charged goes towards 1) the management of the program including negotiating and managing the maintenance contract for approximately 15,700 streetlights owned by MGSA; 2) tracking all streetlight assets and transferring ownership to MGSA where there are new lights or changes in existing lights; and 3) addressing issues and opportunities that surface with residents or jurisdictions.

Streetlight Telecommunications Program

MGSA has signed master license agreements with five telecommunications companies. The agreements allow equipment on MGSA owned poles assuming permits are issued from local member jurisdictions. The agreements set up a per pole processing fee and then ongoing lease revenue for use of the poles. MGSA has not seen any applications for the last two years. No expense or revenue is included in this budget.

Taxicab Regulation Program

Taxi permit fees were structured to cover the cost of the Taxi Regulation Program. As seen in the graph below, the permit rates were phased in overtime, peaking in 2015. The costs are primarily the program's contract administrator, the permits' production, and the administrative overhead. With the advent of Uber and Lyft, which are regulated by the State CPUC and not by MGSA, Program revenue has fallen dramatically compared with its peak. With COVID-19 and a dramatic decrease in travel, the taxi industry came to a virtual halt in 2021 and associated revenues with it. The MGSA Board waived taxi regulation fees for FY 20/21 to encourage those companies and drivers still operating to get permits. The industry has returned and stabilized, albeit smaller.

At the Board's March 14, 2024, meeting, Staff presented an update of the program's current conditions, revenue, and expenditures. As the program has stabilized post-pandemic, expenditures were estimated to be approximately \$35,000 for FY 2024/25. The Board adopted a reduced fee schedule to cover program expenses only, reducing revenue from the previous year by \$20,000. The proposed FY 2025/26 budget proposes maintaining revenue at \$35,000.

General Fund Reserve Policy

The Proposed Budget anticipates \$226,650 in General Fund reserves at the end of the proposed fiscal year. The General Fund reserve policy calls for a minimum of 15% of expenditures or \$43,808. The proposed reserve amount is approximately 78%.

Marin Climate and Energy Partnership

The Marin Climate and Energy Partnership (MCEP) comprises the incorporated towns and cities in the county, the County of Marin, TAM, MMWD, and MCE Clean Energy. MCEP's mission is to work collaboratively, share resources, and secure funding to: 1) discuss, study, and implement overarching policies and programs, ranging from emission reduction strategies to adaptation, contained in each agency's Climate Action Plan; and 2) collect data and report on progress in meeting each partner member's greenhouse gas emission targets. MCEP meets monthly and is supported by a part-time Sustainability Coordinator.

A Steering Committee directs the program with representation from each of the members. The MGSA's role has been to assist in contract administration with grantors and contractors, invoicing, collecting grant and member contributions, contracting, paying for MCEP services, and the Steering Committee. While MGSA serves primarily as a fiscal agent, the MGSA Board has final say on contracts and policy positions. To date, the Partnership has been funded by

annual contributions, as well as several grants and contracts totaling more than \$900,000 since 2007 from sources such as the Bay Area Air Quality Management District, the Marin Community Foundation, the California Energy Commission, Transportation Authority of Marin (TAM), and several contracts with the County through the PG&E-Marine Energy Watch Partnership.

Although a separate cost center is maintained for MCEP, the funds are placed in the MGSA's General Fund. MCEP's FY 2025/26 Work plan is shown below.

2025/26 Initiatives	
1	Update Climate Action Plans and/or develop content for General Plans for Novato, San Anselmo, Ross, and others as requested.
2	Develop annual communitywide GHG emissions inventories for all jurisdictions and government operations GHG emissions inventories for jurisdictions upon request.
3	Assist in the implementation of the Marin County Electrification Roadmap
4	Assist jurisdictions in evaluating the 2025 State green building and energy codes and developing a model green building ordinance that exceeds State requirements.
5	Support Resilient Neighborhoods in their efforts to enroll participants in the program.
6	Develop outreach and education materials for jurisdictions' use; update the MCEP websites and event calendar.
7	Assist in the development of a countywide program to operate, maintain, and install public electric vehicle chargers.
8	Conduct a gap analysis of alternative commute and active transportation programs in Marin and develop a program to support VMT reduction countywide.

The resources and expenditures are shown in Table 2 below.

Table 2 – Marin Climate and Energy Partnership

	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26	Bud 24/25 vs 25/26 Prop
Beginning Fund Balance	\$70,494	\$51,994	\$69,491	1,003
Revenue				
Member Contributions	137,500	137,500	\$137,500	-
Grant/TAM	-	-	-	-
Grant/County-PG&E	45,000	45,000	35,000	(10,000)
Total Revenue	\$182,500	\$182,500	\$172,500	(10,000)
Expenditures				
Overhead	7,000	7,000	7,000	-
Contract Services	197,000	169,000	186,000	(11,000)

Total Expenditures	\$204,000	\$176,000	\$193,000	(11,000)
Net	\$-21,500	\$6,500	\$-20,500	1,000
Ending Fund Balance	\$48,994	\$58,494	\$48,991	(3)

MCEP Reserve Policy

The Proposed MCEP Budget anticipates \$48,991 in reserves at the end of the fiscal year. This meets the reserve policy of a minimum of one year's MCEP dues or \$37,500.

Marin Abandoned Vehicle Fund and Program

The Marin General Services Authority administers the Marin Abandoned Vehicle Abatement (AVA) Program. The program reimburses members for some of the costs of abating abandoned vehicles. All program funds are received from a \$1.00 surcharge on vehicle registration, collected by the California DMV, and passed on to Marin County. The two areas of expenditure include the administrative cost incurred for the program and the payments made to the towns, cities, and the County to fund the abatement of abandoned vehicles. The program contributes \$12,000 annually to MGSA administration. AVA was recently reauthorized by MGSA, the County, and a majority of the jurisdictions in Marin, making up a majority of the residents, to continue the program for an additional 10 years. The Program is now authorized until April 2032.

Table 3 – Abandoned Vehicle Abatement Fund

	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26	Bud 24/25 vs 25/26 Prop
Beginning Fund Balance	\$7,802	\$8,390	\$9,290	\$1,488
Revenue				
Interest	320	900	1,000	680
DMV Reimbursement	\$250,000	240,000	245,000	(5,000)
Total Revenue	\$250,320	\$240,900	\$246,000	(\$4,320)
Expenditures				
Program Administration	12,000	12,000	12,000	-
Jurisdiction Payments	238,600	228,000	235,910	(2,690)
Total Expenditures	\$250,600	\$240,000	\$247,910	(2,690)
Net	(\$280)	\$900	(\$1,910)	(\$1,630)

Ending Fund Balance	\$7,522	\$9,290	\$7,380	\$142
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Abandoned Vehicle Abatement Fund Reserve Policy

The AVA Program has no reserve policy since all funds received are ultimately distributed to jurisdictions.

MarinMap Fund and Program

Table 4 is the Proposed FY 2025/26 Budget as the MarinMap Executive Committee recommends. Member dues went unchanged for 20 years, from a rate holiday for members in FY 21/22 and a one-time dues reduction by \$3,000 per member in FY 20/21. Over the years, the Program accumulated significant reserves, and the rate reductions seemed appropriate given COVID, and the uncertainty local jurisdictions faced. Through the remainder of this fiscal year MarinMap will be looking at its Program, its future given technology changes, and appropriate funding levels, including reserves. Dues for FY 2025/26 are at their historic level.

The MarinMap expenditure budget can be summarized as follows: the annual fixed costs to manage MarinMap (Matrix Team, Program Manager, maintenance, and hardware) and GIS Projects developed with agency members and prioritized by the Executive Committee. In addition, \$7,000 is included in the Proposed Budget for MGSA overhead.

Given the substantial fund balance, the Executive Subcommittee identified Projects for the coming year of \$79,930. This represents the annual member allocation for projects and training, plus incomplete or reallocated projects carried over from FY 2024/25.

Table 4 – MarinMap Fund

	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26	Bud 24/25 vs 25/26 Prop
Beginning Fund Balance	144,561	332,632	332,632	188,071
Revenue				
Member Contributions	162,000	162,000	162,000	-
Interest	1,500	1,500	1,500	-
Total Revenue	\$163,500	\$163,500	\$163,500	-
Expenditures				
	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26	Bud 24/25 vs 25/26 Prop
Executive Officer/Overhead	7,000	7,000	7,000	-
Program Administration	32,640	32,640	33,782	1,142
Other Contract Services	84,000	84,000	98,790	14,790
Projects	107,000	107,000	78,930	(28,070)

Total Expenditures	\$230,640	\$230,640	\$218,502	\$-12,138
Net	-\$67,140	-\$67,140	-\$55,002	
Ending Fund Balance	-\$67,140	-\$67,140	\$277,630	\$344,770

MarinMap Reserves and Reserve Policy

The Fund Balance anticipated for year-end in the Proposed MarinMap FY 2025/26 Budget is \$277,630. As seen in Table 5 below, \$52,500 of that amount is designated. The amount in reserve, however, meets the proposed reserve policy, which is a minimum of 20% of revenues plus any designated reserves.

Table 5 – MarinMap Designated Reserves

	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26
Reserves			
Designated	45,000	45,000	52,500
Undesignated	32,700	32,700	32,700
Total	\$77,700	\$77,700	\$85,200

Cable Television Franchise and Public, Educational, and Government Access Program (CATV)

CATV Operating Fund

The Cable Television Franchise and Public, Educational, and Government Access Program (CATV) is MGSA's newest program, starting on July 1, 2020. MGSA took over program responsibilities from the Marin Telecommunications Agency (MTA), which was dissolved as an agency.

The MTA was formed in 1997 to oversee local cable television franchise agreements. In the early years, MTA was considered a potential telecommunications policy and operations oversight agency. In 2006, California passed the Digital Infrastructure and Video Competition Act ("DIVCA"), which eliminated local cable television franchises and created the existing state franchise system. Additional state and federal law changes have eroded local government regulatory control and oversight of telecommunications facilities.

After extensive discussions, the MTA and MGSA Boards decided the transition made sense from an efficiency and financial perspective, given MTA's eroded policy-making role over time. The collective financial benefit to member jurisdictions is significant. Unlike many of MGSA's programs funded by member jurisdiction dues, CATV is funded by cable franchise fees. MGSA collects fees, and then what is not Board-approved for Program operations is distributed to

member agencies (seen in the Table below as “Jurisdiction Payments”). Any reduction in Program operational expenditures is an increase in member revenue.

Starting in FY 22/23, following a year and a half of operations by MGSA, a cost allocation methodology was implemented. Direct costs are charged directly to the CATV Program. Executive Officer costs are allocated to CATV at 25%. Overall MGSA non-program office expenses and accounting time are charged to CATV at 35%. Budgeted CATV Program operational expenses have decreased again this fiscal year despite increases in cost-of-living contracts and expenses. Since taking over MTA following its dissolution June 30, 2020, costs for the responsibilities to the member agencies have **decreased by more than 61%**.

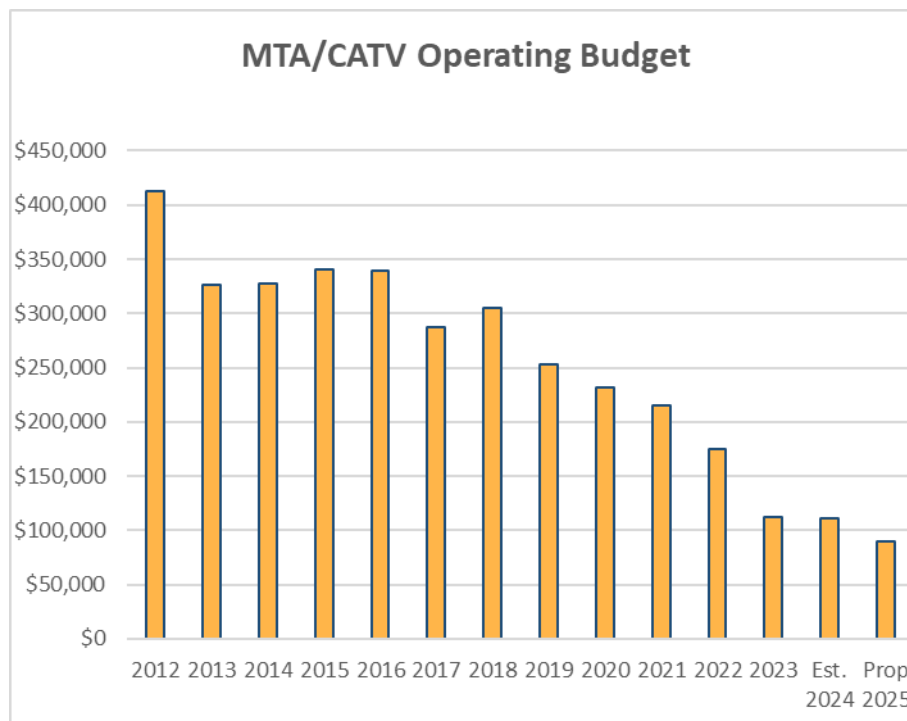


Table 6 – CATV Operating Fund

	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26	Bud 24/25 vs 25/26 Prop
Beginning Fund Balance	\$179,377	\$123,165	\$60,017	(119,360)
Revenue				
Interest	5,000	15,000	15,000	10,000
Franchise Fees	3,300,000	2,826,000	3,000,000	(300,000)
Other Revenue	10,000	10,017	10,300	300
Total Revenues	3,315,000	2,851,017	3,025,300	(289,700)

Expenditures	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26	Bud 24/25 vs 25/26 Prop
MGSA/Program Administration	57,338	54,403	56,547	(791)
Broadband for Jurisdictions	-	-		-
Professional Services	27,516	11,353	16,920	10,596
Other Expenses	6,836	1,836	1,900	(4,936)
Jurisdiction Payments	3,225,146	2,848,409	2,976,834	(248,312)
Total Expenditures	3,315,000	2,914,165	3,050,317	(264,683)
Net		(\$63,148)	(\$25,017)	(\$25,017)
Ending Fund Balance	\$179,377	\$60,017	\$35,000	(\$144,377)

CATV Operating Fund Reserve Policy

Given the timing of franchise fee payments, maintain a minimum of \$35,000 to maintain a positive cash flow with expenses.

Jurisdictional Franchise Fee Payments for FY 2025/26

Cable and video providers pay five percent franchise fees quarterly. The providers in Marin are Comcast, AT&T, and Horizon. Comcast accounts for approximately 94% of the fees.

Franchise fee revenue of \$3,000,000 in the above chart is a decrease of \$300,000 compared to the FY 2024/25 budget and a \$500,000 decrease over the last two fiscal years. The decrease will bring the budget authority closer to reality as traditional cable subscriptions continue declining.

Table 7 – FY 25/26 Estimated Franchise Fee Payments

Member	Last 4 Available Quarters of Fees	%	Estimated Jurisdictional Franchise Payments
Belvedere	58,881	1.67%	49,756
Corte Madera	188,245	5.34%	159,072
Fairfax	120,133	3.41%	101,516
Larkspur (Not a member)	268,894	N/A	N/A
Mill Valley	269,994	7.66%	228,153
Novato (Not a member)	N/A	N/A	N/A
Ross	56,398	1.60%	47,657
San Anselmo	220,918	6.27%	186,682
San Rafael	915,547	25.99%	773,663
Sausalito	154,040	4.37%	130,168
Tiburon	193,921	5.50%	163,869
Marin, Unincorp	1,075,793	30.54%	909,075
Total	3,522,764	0.92	\$2,976,834

CATV Public, Educational, and Government Fund (PEG)

As described above, the California Legislature adopted the Digital Infrastructure and Video Competition Act (“DIVCA”), which changed how video services are regulated by replacing local franchising with a state franchising system administered by the California Public Utilities Commission. DIVCA requires state franchise holders to offer at least three channels to each community in which they operate for public, educational, and governmental (“PEG”) programming.

DIVCA also authorizes local entities to adopt an ordinance imposing a fee on video service providers that hold a state franchise to support PEG programming facilities. The maximum amount allowed under state law is 1% of a franchise holder’s gross revenues. MGSA has passed such an ordinance, and all member agencies have passed resolutions delegating to MGSA the authority to collect their PEG fees.

The MTA designated the Community Media Center of Marin (CMCM) as a Designated Access Provider (“DAP”) to establish, operate, and manage a Media Center and the PEG access channels pursuant to the law. CMCM established a Media Center in downtown San Rafael. PEG fees are fully distributed to CMCM. They can only support public access as outlined in the code.

Table 8 – CATV Public, Educational, and Government Fund (PEG)

	Adj Budget 2024/25	Est Actual 2024/25	Proposed 2025/26	Bud 24/25 vs 25/26 Prop
Beginning Fund Balance	\$1,166	\$3,600	\$3,600	\$2,434
Revenue				
Interest	500	1,500	1,500	1,000
PEG Fees	750,000	565,200	600,000	(150,000)
Total Revenues	\$750,500	\$566,700	\$601,500	(149,000)
Expenditures				
Community Media Center Contract	750,030	566,700	604,600	(\$145,430)
Total Expenditures	\$750,030	\$566,700	\$604,600	(\$145,430)
Net	\$0	\$0	(\$3,100)	(\$3,100)
Ending Fund Balance	\$1,166	\$3,600	\$500	(\$666)

PEG Fund Reserve Policy

Maintain a minimum of \$500.

Member Contributions for MGSA (Animal Services Included for Information Only)

The contributions shown in **Table 9A** below reflect the County, cities, and towns' share of MGSA programs' costs. **Table 9B** includes the Animal Care and Control Program, which MGSA manages on behalf of the County. The MGSA's Joint Powers Agreement provides for funding the agency as described in the next section. The following section also outlines allocation methodologies related to each program.

Table 9A – Member MGSA Program Contributions for FY 2025/26

Member ¹	General Admin		Shared Contracts ²		Streetlights		MCEP		MarinMap		Mediation		MGSA Total	
	24/25	25/26	24/25	25/26	24/25	25/26	24/25	25/26	24/25	25/26	24/25	25/26	24/25	25/26
Belvedere	548	548	959	1,029	500	500	3,061	3,061	6,000	6,000	831	872	11,899	12,010
Corte Madera	1,157	1,157	2,075	2,156	1,025	1,019	5,223	5,223	9,000	9,000	4,018	4,219	22,497	22,774
County	7,565	7,565	37,167	39,006	2,719	2,768	20,664	20,664	10,000	10,000	26,837	28,251	104,952	108,254
Fairfax	686	686	1,212	1,275	813	809	4,536	4,536	6,000	6,000	2,989	3,147	16,236	16,452
Larkspur	1,466	1,466	2,554	2,733	1,106	1,100	5,811	5,811	9,000	9,000	5,109	5,403	25,046	25,513
Mill Valley	1,843	1,843	3,287	3,441	1,104	1,099	6,451	6,451	9,000	9,000	5,553	5,821	27,238	27,655
Novato	4,768	4,768	8,572	8,863	5,250	5,233	17,024	17,024	10,000	10,000	20,887	21,834	66,501	67,722
Ross	504	504	-	-	-	-	3,192	3,192	6,000	6,000	921	970	10,616	10,665
San Anselmo	1,309	1,309	2,341	2,436	909	905	5,946	5,946	9,000	9,000	5,042	5,305	24,547	24,900
San Rafael	5,666	5,666	10,138	10,536	6,174	6,172	18,526	18,526	10,000	10,000	24,256	25,439	74,761	76,340
Sausalito	1,006	1,006	1,829	1,880	900	895	4,497	4,497	9,000	9,000	2,790	2,927	20,023	20,206
Tiburon	1,482	1,482	2,681	2,772	500	500	5,068	5,068	9,000	9,000	3,576	3,761	22,307	22,583
BMK CSD	-	-	-	-	500	500	-	-	-	-	-	-	500	500
FCA	-	-	-	-	-	-	-	-	10,000	10,000	-	-	10,000	10,000
LAFCO	-	-	-	-	-	-	-	-	-	-	-	-	-	-
M. CSD	-	-	-	-	500	500	-	-	-	-	-	-	500	500
TAM	-	-	-	-	-	-	12,500	12,500	10,000	10,000	-	-	22,500	22,500
MCE	-	-	-	-	-	-	12,500	12,500	-	-	-	-	12,500	12,500
MMWD	-	-	-	-	-	-	12,500	12,500	10,000	10,000	-	-	22,500	22,500
MWPA	-	-	-	-	-	-	-	-	10,000	10,000	-	-	10,000	10,000
	-	-	-	-	-	-	-	-	10,000	10,000	-	-	10,000	10,000
SASM	-	-	-	-	-	-	-	-	-	-	-	-	-	-
RVSD	-	-	-	-	-	-	-	-	10,000	10,000	-	-	10,000	10,000
TOTAL	\$28,000	\$28,000	\$72,815	\$76,125	\$22,000	\$22,000	\$137,500	\$137,500	\$162,000	\$162,000	\$102,809	\$107,949	\$525,124	\$533,575

¹ BMK, Bel Marin Keys Community Services District; FCA, Fire Chiefs Association; M. CSD, Marinwood Community Services District; TAM, Transportation Authority of Marin; MCE, Marin Clean Energy; MMWD, Marin Municipal Water District; MWPA, Marin Wildfire Prevention Agency; RVSD, Ross Valley Sanitary District.

² Shared Contracts - Voluntary participation in contract(s) for economy of scale. FY 23/24 includes Placer.ai with distribution methodology in document.

Inc / Dec	1.98%
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Table 9B – Member Program Contributions and Animal Services Payments for FY 2025/26

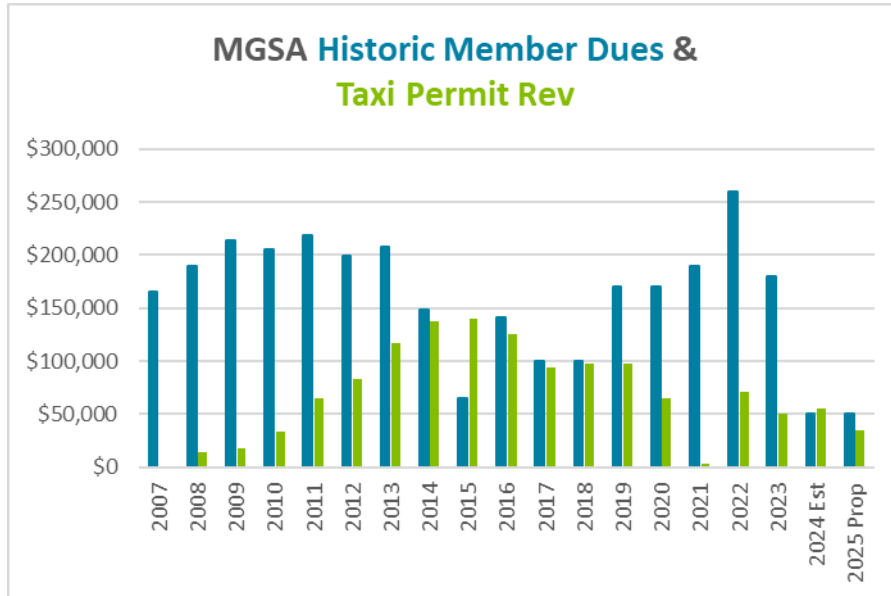
	MGSA Programs Total		Animal Services ²		Total	
	24/25	25/26	24/25	25/26	24/25	25/26
Belvedere	11,899	12,010	41,970	27,882	53,869	39,893
Corte Madera	22,497	22,774	109,876	124,668	132,373	147,442
County	104,952	108,254	1,160,750	1,185,618	1,265,702	1,293,871
Fairfax	16,236	16,452	112,117	117,629	128,353	134,081
Larkspur	25,046	25,513	159,491	171,287	184,537	196,801
Mill Valley	27,238	27,655	205,073	190,845	232,311	218,501
Novato	66,501	67,722	796,071	837,051	862,572	904,773
Ross	10,616	10,665	34,027	34,992	44,643	45,657
San Anselmo	24,547	24,900	163,648	156,901	188,195	181,801
San Rafael	74,761	76,340	839,981	884,080	914,742	960,420
Sausalito	20,023	20,206	124,885	113,589	144,908	133,795
Tiburon	22,307	22,583	107,162	118,764	129,469	141,347
BMK CSD	500	500	-	-	500	500
FCA	10,000	10,000	-	-	10,000	10,000
LAFCO	-	-	-	-	-	-
M. CSD	500	500	-	-	500	500
TAM	22,500	22,500	-	-	22,500	22,500
MCE	12,500	12,500	-	-	12,500	12,500
MMWD	22,500	22,500	-	-	22,500	22,500
MWPA	10,000	10,000	-	-	10,000	10,000
	10,000	10,000	-	-	-	-
SASM	-	-	-	-	-	-
RVSD	10,000	10,000	-	-	10,000	10,000
TOTAL	\$525,124	\$533,575	\$3,855,051	\$3,963,307	\$4,370,175	\$4,486,881

¹ BMK, Bel Marin Keys Community Services District; FCA, Fire Chiefs Association; M. CSD, Marinwood Community Services District; TAM, Transportation Authority of Marin; MCE, Marin Clean Energy; MMWD, Marin Municipal Water District; MWPA, Marin Wildfire Prevention Agency; RVSD, Ross Valley Sanitary District.

² Animal Control - County pays 30% of Program directly to Marin Humane and are not invoiced by MGSA. These #'s are included as information only since MGSA invoices for them.

Inc / Dec just members	2.73%
Less Placer.ai	1.03%
Less Placer.ai less MERA	-2.82%

The FY 2025/26 proposed General Fund operating budget, including the Streetlight Program overhead, is based on member contributions of \$50,000. The graph below shows historic member contributions as well as taxi revenue. Agency payments declined starting in 2014 due to the receipt of ongoing taxi revenue. Significant taxi revenue started to be received in 2012, but member contributions were not reduced then. The result was a larger accumulated General Fund balance. Over the following years, member contributions were kept lower using those reserves. The falloff of taxi revenues due to COVID-19 and stay-in-place orders resulted in a sharp increase in contributions in FY 2021/22.



Member Contribution Methodology and Calculation

The allocation methodologies of MGSA's different programs are outlined in the JPA ordinance approved by all participating agencies. This section summarizes the methodologies and calculates members' contributions to MGSA.

General

Those programs or administrations that are considered "general" budget items are based on a combination of two factors designed to develop an equitable and proportional sharing of costs. The formula uses the factors equally: assessed valuation (AV) of real property and population. Each year, the most current values for these two factors are updated when calculating the member contributions. For the County, the variables are based on the unincorporated assessed value of real property and the population in the unincorporated area.

Table 10 – Member Contribution Share Calculation

Member	Assessed Value*	% AV	AV Share	Population	% Pop.	Popul. Share	MGSA Dues Share	Shared Contracts *	TOTAL
Belvedere	3,228,659,286	0.03	435	2,043	0.01	113	548	1,029	\$1,577
Corte Madera	4,518,862,954	0.04	609	9,882	0.04	547	1,157	2,156	\$3,312
Fairfax	2,058,311,637	0.02	278	7,371	0.03	408	686	1,275	\$1,960
Larkspur	5,676,022,048	0.05	765	12,655	0.05	701	1,466	2,733	\$4,199
Mill Valley	8,070,323,670	0.08	1,088	13,635	0.05	755	1,843	3,441	\$5,284
Novato	14,360,620,669	0.14	1,936	51,140	0.20	2,832	4,768	8,863	\$13,631
Ross	2,801,434,472	0.03	378	2,272	0.01	126	504	N/A	\$504
San Anselmo	4,601,787,082	0.04	621	12,426	0.05	688	1,309	2,436	\$3,745
San Rafael	17,554,934,459	0.17	2,367	59,585	0.24	3,299	5,666	10,536	\$16,202
Sausalito	4,647,599,288	0.04	627	6,856	0.03	380	1,006	1,880	\$2,886
Tiburon	7,374,284,941	0.07	994	8,809	0.03	488	1,482	2,772	\$4,254
Marin, Unincorp	28,932,136,703	0.28	3,901	66,170	0.26	3,664	7,565	39,006	\$46,571
Total	\$103,824,977,209	1.00	\$14,000	252,844	1.00	\$14,000	\$28,000	76,125	\$104,125

* Other Contracts – This column has its own agreed upon allocation methodology.

Streetlight - Maintenance

Members pay the overhead and administrative costs of this function in proportion to the number of streetlights owned by the Authority in each member's jurisdiction (see **Table 11**). The exception is that starting this fiscal year, FY 2020/21, there is a minimum jurisdictional payment of \$500 for the base cost of running the Streetlight Management Program. Streetlight maintenance costs are based on the service provided to individual agencies and charged directly to those jurisdictions. Special Districts are included only for the administration and operation of the Streetlight Program. MGSA does not own streetlights in the Town of Ross and Marin City and is not included in this program. The program administration costs were increased in FY 22/23 to \$22,000 after over a decade at \$11,000. This cost increase more accurately reflects the time and effort spent addressing Program issues.

Table 11 – Streetlight Maintenance Share Calculation

Member	25/26 Lights	%	Raw Share	Lights w/out <\$500		New % w/out <\$500	Final Share
Belvedere	154	0.01	216	-	500.00	-	500
Bel Marin Keys District	144	0.01	202	-	500.00	-	500
Corte Madera	756	0.05	1,059	756	-	0.05	1,019
County, Unincorp.	2,053	0.13	2,876	2,053	-	0.14	2,768
Fairfax	600	0.04	841	600	-	0.04	809
Larkspur	816	0.05	1,143	816	-	0.06	1,100
Marinwood District	290	0.02	406	-	500.00	-	500
Mill Valley	815	0.05	1,142	815	-	0.05	1,099
Novato	3,881	0.25	5,438	3,881	-	0.26	5,233
Ross	N/A	N/A	N/A	N/A	N/A	N/A	N/A
San Anselmo	671	0.04	940	671	-	0.05	905
San Rafael	4,578	0.29	6,414	4,578	-	0.31	6,172
Sausalito	664	0.04	930	664	-	0.04	895
Tiburon	280	0.02	392	-	500.00	-	500
Total	15,702	1.00	22,000	14,834	2,000	1.00	\$22,000
Streetlight Program Overhead							\$22,000

Streetlight – Telecommunications

This program, through Master License Agreements, allows telecommunications carriers to place equipment on MGSA-owned streetlight poles at rates outlined in agreements with each carrier. No applications have been submitted to MGSA to place equipment on MGSA poles. Staff work is presently covered through general administration costs. Once implemented, this program is anticipated to be fully cost recovering.

Taxicab Regulation

According to MGSA Board policy, this program will be funded by revenue generated from annual taxicab permits. The MGSA Board sets the permit fees. As described earlier in this document, the Board waived fees for FY 20/21 due to the impacts of COVID-19 and significantly reduced permit fees in FY 21/22 and again on March 14, 2024.

Marin Climate and Energy Partnership

The MCEP Program has a steering committee comprised of its members who are responsible for setting priorities and making recommendations on policy and budget issues. All MGSA cities, towns, and the County participate. In addition, the Marin Municipal Water District, Marin Clean Energy, and the Transportation Authority of Marin also participate voluntarily. The Partnership has been funded by member contributions, grants, and contracts with the County and federal government. Members assess themselves to fund the program at \$2,500 per agency. Starting in FY 2022/23, with input from the Marin Manager's Association, an additional \$100,000 is

included to partially fund the nonprofit, Resilient Neighborhoods. Each MCEP member agency (TAM, MCE, and MMWD) contributes \$10,000; the remaining \$70,000 would be funded by jurisdictions based on population. The program cost would be in addition to the \$2,500 currently assessed to each MCEP member.

MarinMap

MarinMap is funded by member fees, grants, and special assessments on members. Assessments are a flat fee of \$10,000, \$9,000, or \$6,000 based on agency size. Member dues were reduced in FY 20/21 and waived in FY 21/22 to assist jurisdictions with COVID financial impacts. They returned to their historic levels with the FY 22/23 Budget and remain at that level in this proposed budget.

Abandoned Vehicle Abatement

This program is fully funded by a state-imposed \$1.00 surcharge on vehicle registration. The funding is distributed to agencies on a percentage basis developed from: 1) paperwork submitted showing the number of vehicles towed by each jurisdiction (50%); 2) population (45%); and 3) geography (5%).

Cable Franchise Television Public, Educational, and Government Access Program

Cable franchise fees fully fund this program. Novato and Larkspur are the two agencies that are not members. The program expenses are deducted from franchise fees before being distributed to members. The costs are allocated to jurisdictions based on their percentage of franchise fee receipts in the prior four quarters.

Animal Services (For Information Only)

Thirty percent of the cost of the Animal Care and Control Budget is paid directly to Marin Humane by the County. The allocation methodology for the remaining costs to jurisdictions is based on a combination of two factors used equally to develop a fair apportionment of costs: 1) animal-related Calls for Service handled the previous year, and 2) population.

Mediation

The Mediation Program costs, including annual increases submitted by the District Attorney's Office, are allocated based on the most recent population estimates.

County Financial System FY 2025/26 Budget Entries

The County Auditor-Controller has requested that the Board be shown the budget data, including account numbers, to be entered in the County accounting system.

MGSA General Fund Operating Fund 8019 (Code 8641)

G/L		FY 2025/26
421225	Other Permits – Taxicab	(35,000)
441115	Interest on Pooled Fund	(10,000)
453110	Other Misc Rev (Overhead/Mngt Fee)	(68,882)
461250	City Contributions	(126,125)
462610	Charges Other – Telecom	0
522510	Professional Services	233,696
522545	Prof Services – Legal	16,000
522585	Administration & Finance Services	12,000
521615	Insurance Premiums	16,000
521310	Communications Services	0
522925	Rent & Operating Leases	3,529
522410	Office Supplies	10,825

MGSA General Fund MCEP Fund 8019 (Code 8642)

G/L		FY 2025/26
453110	Grant Revenue/Other Misc. Rev	(35,000)
461250	City Contributions	(137,500)
522510	Professional Services	193,000

MGSA Abandoned Vehicle Abatement Fund 8010

G/L		FY 2025/26
441115	Interest on Pooled Funds	(1,000)
451970	State - Abandoned Vehicle	(245,000)
522510	Professional Services	246,000

MGSA MarinMap Fund 8020

G/L		FY 2025/26
441115	Interest on Pooled Funds	(1,500)
461250	City Contributions	(162,000)
522510	Professional Services	218,502

CATV Operating Fund 8017

G/L		FY 2025/26
421610	Franchise Fees	(3,000,000)
441115	Interest on Pooled Funds	(15,000)

470310	Misc Revenues (Larkspur)	(10,300)
521315	Communication - Broadband	0
521615	Insurance Premiums	0
522210	Memberships	0
522410	Office Expense	0
522510	Professional Services	68,467
522545	Prof Services – Legal	5,000
522575	Prof Services – System Maintenance	0
522585	Prof Services – Audit and Accounting	0
522925	Rents and Leases	1,900
523410	Transportation and Travel	0
524710	Contribution Non-County Agency	2,976,834

CATV Public, Educational, and Government Access (PEG) Fund 8018

G/L		FY 2025/26
421610	PEG Fees	(600,000)
441115	Interest on Pooled Funds	(1,500)
524710	Contribution Non-County Agency	604,600

EXHIBIT A

FY 2025/26 WORKPLAN

Mission Statement

The Marin General Services Authority provides the administration of a variety of programs and services where the policy issues are generally established, in arenas that are more cost effective to provide collectively or are significantly enhanced through partnering for the benefit of the greater Marin community. – adopted January 11, 2018

Background

The Marin General Services Authority (MGSA) was formed in 2005 by the cities, towns, and County of Marin. While today the Marin General Services Agency ("MGSA") administers widely different government programs, it was originally formed in 1985 as the Marin Street Light Acquisition Authority ("MSLAJPA") to acquire streetlights from PG&E to save maintenance costs.

MGSA is a joint powers authority (JPA). A joint powers authority is an entity permitted under the laws of some U.S. states, whereby two or more public entities (e.g., local governments, or utility or transport districts), may jointly exercise any power common to all of them. Joint powers authorities are particularly widely used in California (where they are permitted under Section 6502 of the State Government Code), but they are also found in other states.

The authorizing agreement states the powers the new authority will be allowed to exercise. Joint powers authorities receive existing powers from the creating governments; thus, they are distinct from special districts, which receive new delegations of sovereign power from the state.

The Joint Powers Authority Agreement creating MGSA states, "The purpose of this Agreement is to establish a public entity separate from the County, Cities, Towns, and Special Districts. This Authority will finance, implement and manage the various municipal services assigned to it." MGSA offers various public services effectively and efficiently throughout the county in a uniform manner with minimal overhead expense.



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MGSA Oversight & Administration

Executive Oversight	
1	Provide effective management oversight of agency and ten programs
2	Represent the MGSA Board in dealings with media, member agencies, other governing agencies, professional associations, community organizations, and residents
3	Maintain positive Board relations and new Board Member orientation
4	Review, analyze, and develop recommendations regarding legislation related to MGSA programs where appropriate
5	Develop upcoming year's MGSA Work Plan and monitor progress
	2025/26 Initiatives
6	Assist with county-wide Digital Marin Strategic Plan action items as well as any relevant insights and input to the project organizers
7	Research and explore possible future MGSA programs if applicable
Information Technology	
8	Develop, maintain, and manage electronic file software that controls and monitors file access, backup, and security
9	Ensure appropriate staff is trained on an ongoing basis on access to County systems through a Virtual Private Network and the Munis County Financial System including invoicing, vendor set up, budget input and changes, and reporting
10	Maintain website with accurate and timely information, keep software updated, and manage domains and hosting accounts
Finance	
11	Accurately handle all financial transactions including accounts payable, accounts receivable, invoicing, grants management, and jurisdiction/agency allocation of costs
12	Retain and work with financial accounting and auditing firm to develop, review, and produce the Annual Year-End Financial Report
13	Manage budget process for MGSA and all programs that is transparent and allows the Board an opportunity to discuss appropriate policy issues
14	Ensure compliance with all contract and other documents for federal, State, and County grants including all reporting and payment processing
Human Resources	
15	Supervise and manage ongoing contract program support and coordination
16	Recruit and manage orientation and training process for new contractors as needed

Property Management	
17	Manage storage office sublease with TAM and resolve any related issues including space, mail management, and copier use
Risk Management	
18	Manage insurance acquisition and renewal
Board Management / Clerk Functions	
19	Maintain required hard copy records as well as electronic records systems which are secure and backed up
20	Develop and maintain consistent logo, letterhead, and communication materials
21	Complete all required official filings including Form 700, LAFCO, and State Controller reporting
22	Manage the MGSA Board Agenda Process such that all agendas, staff reports, minutes, and resolutions are accurate, informative, and clear
23	Respond to public information requests and Grand Jury inquiries where appropriate

Programs (alphabetical)

Abandoned Vehicle Abatement (AVAP)

1	Manage and administer the Program in an accurate and equitable manner
2	Claim all available program monies from the State that originate from Marin's motor vehicle owners and distribute to appropriate jurisdictions

Animal Care & Control

1	Manage Animal Care and Control Program as outlined in the three fiscal year 1/10/23 Agreement between MGSA and Marin County
2	Administer contract with Marin Humane for county-wide animal care and control including coordinating inquiries/complaints from the public and member jurisdictions
3	Prepare annual budget including coordinating allocation methodology with Marin Humane Society and with County budget staff
4	Respond to animal control policy issues and work with County Counsel relative to any needed changes to the Animal Control Ordinance

CATV - Marin Cable Franchise and Public, Educational, and Government Access

1	Collect cable franchise fees on behalf of member agencies and distribute appropriately
2	Collect State franchise public, educational, and government access fees and distribute to the designated access provider, Community Media Center of Marin County (CMCM)
3	Oversee the Program's designated PEG access provider agreement with Community Media of Marin County (CMCM), interface with the Executive Director and Board of CMCM, and problem solve any issues that surface
4	Manage consultants that audits state franchise holder records as appropriate and negotiate resolution of discrepancies with franchise holders
2025/26 Initiatives	
5	Continue to evaluate and implement areas for administrative cost reductions and efficiencies as a result of the transition from a separate government entity to a program within MGSA.

Marin Climate and Energy Partnership (MCEP)

2025/26 Initiatives	
1	Update Climate Action Plans and/or develop content for General Plans for Novato, San Anselmo, Ross, and others as requested
2	Develop annual communitywide GHG emissions inventories for all jurisdictions and government operations GHG emissions inventories for jurisdictions upon request
3	Assist in implementation of the Marin County Electrification Roadmap
4	Assist jurisdictions in evaluating the 2025 State green building and energy codes and developing a model green building ordinance that exceeds State requirements
5	Support Resilient Neighborhoods in their efforts to enroll participants in the program
6	Develop outreach and education materials for jurisdictions' use; update the MCEP websites and event calendar
7	Assist in the development of a countywide program to operate, maintain, and install public electric vehicle chargers
8	Conduct a gap analysis of alternative commute and active transportation programs in Marin and develop a program to support VMT reduction countywide

MarinMap

1	Provide management, financial, and contract support and oversight to the MarinMap Program
2	Staff and facilitate the MarinMap Steering Committee and the Executive Sub-committee meetings

3	Resolve various program issues that surface or intercede with multiple agencies and contractors, if needed, such as the County Assessor and Streetlight Electric Contractor
Executive Subcommittee Goals	
4	Continue providing effective customer service to customers seeking geographical information.
5	Continue to evaluate the cost of service to taxpayers and ratepayers.
6	Continue to seek datasets that can be integrated into the MarinMap platform to encourage and benefit all users.
7	Ensure data availability to first responders, be available as needed to community volunteer disaster planning groups.
8	Encourage member participation to ensure decisions best represent the needs of all members.
9	Continuing to encourage cooperation among public agencies, reducing redundancies, improving efficiency, and minimizing conflicts
2025/26 Initiatives	
10	Be a technical resource to facilitate Digital Marin's goals and incorporate, as needed, relevant aspects of the County's Digital Marin Strategic Plan.
11	Work with consultants, the County of Marin, jurisdictions, and MarinMap member agencies to complete the development of MarinMap's Strategic Plan.
12	Implement elements of the MarinMap Strategic Plan.

MCSTOPPP

1	Provide budgetary and high-level programmatic oversight and coordination with local jurisdictions.
2	Work with County and MCSTOPPP staff on the annual budget, which is reviewed and recommended annually by the MGSA Board to the Marin County Flood Control District.

Mediation

1	Act as Mediation Program liaison between the District Attorney's Office and MGSA member agencies
2	Coordinate allocation methodology with the District Attorney's Office, check for accuracy, assess costs, collect payments, and distribute to the District Attorney's Office.
2025/26 Initiatives	
3	Continue the Board subcommittee to conduct a Mediation Program Review of the District attorney-managed mediation service to determine whether the program, as is, meets the contemporary needs of the community.

- | | |
|--|--|
| | a. Recommend to the Board any changes to the existing program or if a new program should be developed. |
|--|--|

Streetlight – Maintenance

1	Manage streetlight agreement, including getting input from public works directors, implementing rate changes, and exercising options for extensions where appropriate, as outlined in the contract.
2	Administer the annual process for all member jurisdictions to transfer streetlights added during the year to the MGSA inventory.
3	Facilitate accurate inventory of streetlights between PG&E, DC Electric, and MarinMap GIS.

Streetlight – Telecommunications Equipment

1	Monitor legislation regarding telecommunications equipment in the public right-of-way and its impact on MGSA assets.
2	Ensure Agreement responsibilities are being met by carriers, including collecting annual fees, all streetlight application processing fees, and insurance requirements
3	Review and process invoices for MGSA's streetlight vendor review of application packets.
4	Review a) preauthorization forms and track use of poles by carriers, b) per pole application packets submitted by carriers, and c) resolve any issues or concerns raised by MGSA's streetlight vendor or issues with local jurisdiction permits.

Taxi Regulation

1	Ensure that MGSA member agencies are in compliance with California State taxi law
2	Mediate disputes, if possible, between local taxi drivers and companies in order to reduce local impacts on residents and public safety resources
3	Monitor Lyft/Uber legislative activity to understand any impact to local taxi activity and regulation
4	Process taxi permits in an efficient and cost-effective manner

MARIN GENERAL SERVICES AUTHORITY

ADOPTION OF THE FISCAL YEAR 2025/26 ANNUAL OPERATING BUDGET AND WORKPLAN

RESOLUTION 2025 - 04

WHEREAS, the Marin General Services Authority must adopt an annual spending plan for its operating budget; and

WHEREAS, the MGSA Board of Directors reviewed and considered a Proposed Budget and Workplan on May 08, 2025; and

WHEREAS, MGSA's budget contains information regarding a series of programs including:

- Abandoned Vehicle Abatement
- Animal Care and Control
- Cable Franchise Television and Public, Educational, and Government Access
- Marin Climate and Energy Partnership
- MarinMap
- Mediation
- Streetlight Maintenance
- Streetlight Telecommunications
- Taxicab Regulation

WHEREAS, MGSA's budget contains allocation methodologies for the funding of various programs; and

WHEREAS, MGSA's budget identifies certain reserves to be "designated" for certain programs.

NOW THEREFORE, BE IT RESOLVED, THAT

1. The allocation methodologies and designated reserves are to be followed as outlined in the Proposed Budget Document.
2. The Marin General Services Authority hereby adopts its Operating Budget and Workplan for Fiscal Year 2025/26 as shown in the attached Exhibit A.

3. Data input discrepancies, conflicting financial terminology, or unclear financial terminology in the budget or resolution may be interpreted and corrected by agreement of the President of the MGSA Board of Directors, the MGSA General Counsel, and the MGSA Executive Officer.

Adopted this 8th day of May 2025.

Ayes: Zadnik, Cunningham, Eilerman, Chanis, and McDough

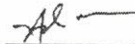
Noes: None.

Absent: Robinson-Pinon and Poster


Robert Zadnick (May 8, 2025 22:07 PM)

Robert Zadnick,
Vice President, MGSA Board of Directors

Attested By:



Adam McGill
Executive Officer

Resolution 2025-04 Exhibit A

MGSA General Fund Operating Fund 8019 (Code 8641)

G/L		FY 2025/26
421225	Other Permits – Taxicab	(35,000)
441115	Interest on Pooled Fund	(10,000)
453110	Other Misc Rev (Overhead/Mngt Fee)	(68,882)
461250	City Contributions	(126,125)
462610	Charges Other – Telecom	0
522510	Professional Services	233,696
522545	Prof Services – Legal	16,000
522585	Administration & Finance Services	12,000
521615	Insurance Premiums	16,000
521310	Communications Services	0
522925	Rent & Operating Leases	3,529
522410	Office Supplies	10,825

MGSA General Fund MCEP Fund 8019 (Code 8642)

G/L		FY 2025/26
453110	Grant Revenue/Other Misc. Rev	(35,000)
461250	City Contributions	(137,500)
522510	Professional Services	193,000

MGSA Abandoned Vehicle Abatement Fund 8010

G/L		FY 2025/26
441115	Interest on Pooled Funds	(1,000)
451970	State - Abandoned Vehicle	(245,000)
522510	Professional Services	246,000

MGSA MarinMap Fund 8020

G/L		FY 2025/26
441115	Interest on Pooled Funds	(1,500)
461250	City Contributions	(162,000)
522510	Professional Services	218,502

CATV Operating Fund 8017

G/L		FY 2025/26
421610	Franchise Fees	(3,000,000)
441115	Interest on Pooled Funds	(15,000)
470310	Misc Revenues (Larkspur)	(10,300)
521315	Communication - Broadband	0
521615	Insurance Premiums	0

522210	Memberships	0
522410	Office Expense	0
522510	Professional Services	68,467
522545	Prof Services – Legal	5,000
522575	Prof Services – System Maintenance	0
522585	Prof Services – Audit and Accounting	0
522925	Rents and Leases	1,900
523410	Transportation and Travel	0
524710	Contribution Non-County Agency	2,976,834

CATV Public, Educational, and Government Access (PEG) Fund 8018

G/L		FY 2025/26
421610	PEG Fees	(600,000)
441115	Interest on Pooled Funds	(1,500)
524710	Contribution Non-County Agency	604,600