
JUSTIFICATION FOR NON-DISCLOSURE OF CERTAIN CONSULTANTS

Pursuant to MGSA Resolution #2020-05 which adopted a Conflict-of-Interest Code for the Agency, as Executive Officer, I am hereby determining in writing that the following part-time consultants are hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the 14 disclosure requirements in the Ordinance.

- Christine O'Rourke
 - Provide staff assistance to the MCEP Steering Committee and Executive Committees under the supervision of the MGSA Executive Officer. The duties include:
 - Assist cities in outreach and climate action plan implementation efforts, including update of the MCEP website and Marin Sustainability Tracker.
 - Develop a Climate Action Plans for various cities and towns in Marin.
 - Develop community-wide greenhouse gas emissions inventory Excel-based tools for Marin cities and towns and initiate development of local government operations inventories.
- Wayne Bush
 - Provide MarinMap Program Coordination services under the supervision of the MGSA Executive Officer. The duties include:
 - Prepare Steering Committee and Executive Committee Agendas and staff reports on recommended actions
 - Present Steering Committee recommendations for consideration by MGSA, including analysis of policy and financial matters
 - Attend Steering Committee and Executive Committee meetings and other meetings necessary to provide direction to the MarinMap Program
 - Provide administrative direction, support and advocate for the MarinMap Program.
 - Prepare and recommend in conjunction with the Executive Officer the MarinMap budget.
 - Prepare, monitor and administer contracts issued by MarinMap, including, upon approval of MGSA Executive Officer, the execution of contracts incurring an expense of \$5,000 or less, if such contract and amount have been authorized in the approved annual budget.
 - Coordinate MarinMap related MGSA actions with the Executive Officer.
 - Represent MarinMap in dealings with citizens, media, member agencies and other governmental agencies.



3/18/2022