



Taxicab Vehicle Permit Application

Marin Taxicab Regulation Program

(a program of the Marin General Services Authority)

Address: 900 Fifth Avenue #100, San Rafael, CA 94901

Phone: 415-446-4428 x2

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Website: maringeneralservicesauthority.com

INSTRUCTIONS FOR TAXI VEHICLE PERMIT APPLICANTS

Mail in the following application materials (to MGSA – Taxi Regulation Program, 900 Fifth Avenue #100, San Rafael, CA 94901):

MGSA TAXICAB COMPANY APPLICATION FORM: Complete and sign the attached application form (also available at maringsa.org).

WHAT YOU WILL NEED TO SUBMIT:

- Copy of current DMV Vehicle Registration**
- Copy of current California Insurance ID Card**
- Copy of Taxi Meter Certificate of Inspection from County Weights & Measures** (415-473-6700)
- Completed Taxi Vehicle Inspection Form** (attached and available at maringsa.org) from a BAR (Bureau of Auto Repair)-certified auto repair facility. For a list of BAR-certified garages near you see:
<https://www.bar.ca.gov/pubwebquery/station/stationlist.aspx>.
- Photograph of the vehicle showing taxi company insignia and lettering.**
- \$750 application fee (check, cashier's check or money order made out to "MGSA" – please write the taxi company name and vehicle license number on the check).**

[Note: For new vehicle permits the application fee will be prorated to the end of the year – pay the amount on the invoice or check with MGSA staff.]
- \$200 late fee if a complete application is not received prior to the expiration date of the permit being renewed.**
- For transfers of active vehicle permit to another vehicle: \$50 application fee**



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<input type="checkbox"/> New Vehicle		<input type="checkbox"/> Renewal		<input type="checkbox"/> Transfer		Date:	
License #:				If Transfer, former vehicle License #:			
Year:		Make:		Model:		VIN:	
Company Name:							
Vehicle Owner	Name:						
	Phone Number:						
	E-mail Address:						
	Street Address:						
	City:				Zip Code:		

Declarations:

- I hereby attest that the information provided above is correct and accurate.
- I hereby acknowledge that I have read and understand the Marin County Taxicab Regulations.
- I understand that failure to comply with these regulations is valid cause for my Taxicab Vehicle Permit to be denied, suspended or revoked.
- I understand that any fees paid are non-refundable, even if my permit is denied or revoked.
- I understand that this document is an application, not a Vehicle Permit, and does not authorize me to operate a taxicab company.
- This vehicle will only be operated as a taxicab by a driver holding an active MCTRP Driver Permit.

Signature: **Date:**



Taxicab Inspection Form

Taxicab Company:		Date:	
License #:		VIN # Last 6:	
Year:	Make:	Model:	
Company Name:			

<p>Body Condition. Reg. D1. No major body damage, frame damage, tears or rust holes in the Taxicab body and/or loose pieces hanging from the Taxicab body are permitted. Front and rear fenders, bumpers, hood, trunk, and trim shall be securely fixed and shall be in correct alignment to the Taxicab as OEM. Body damage shall be defined as an un-repaired dent, distortion, depression, bulge, tear, hole, or disfigurement.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Brake System. Reg. D1. All brakes and component parts thereof shall be maintained in good condition and in good working order. The brakes shall be so adjusted as to operate as equally as practicable with respect to the wheels on opposite sides of the vehicle. OEM rubber pads on all foot controls. Pads shall not be worn or deteriorated to the point that metal is showing.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Defroster. Reg. D1. Operable defroster which is adequate to remove snow, ice, frost, fog, or internal moisture from the windshield.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Air conditioning/heating. Reg. D1. The air conditioning/heating units shall be functional at all times. The air discharged from the air conditioner interior vent system shall be continuously cool. All air conditioning temperature controls and functions shall operate as originally designed and manufactured with no knobs or components broken or missing. Systems shall operate on all OEM speeds with no excessive noise.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Horn. Reg. D1. Horn in good working order and capable of emitting sound audible under normal conditions from a distance of not less than 200 feet.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Hubcaps. Reg. D1. Hubcaps or wheel covers shall be of like style and shall be on all wheels for which hubcaps are standard equipment.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Interior Condition. Reg. D4. Passenger compartment, driver compartment, and trunk or luggage area shall be clean and free of foreign matter, offensive odors and litter.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Interior Information. 4 x 6 Placard. Reg. C. A 4" x 6" information card shall be displayed in plain view of all passengers at all times that the Taxicab is in operation.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>License Plates. Reg. D1. State license plate is attached, front and rear.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Lights and Lenses. Reg. D1. Operable headlights and taillights pursuant to California Vehicle Code § 24400 & 24600.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Markings. Reg. D5. Exterior markings shall consist of Permittee's Company name and phone number (left and right sides), fleet number (3 sides). Such exterior markings shall be properly and neatly placed and easy to read.</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

Mirrors. Reg. D1. Mirror is so located as to reflect to the driver a view of the highway for a distance of at least 200 feet to the rear of such vehicle.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Parking Brake. Reg. D1. (a) The parking brake shall be adequate to hold the vehicle or combination of vehicles stationary on any grade on which it is operated under all conditions of loading on a surface free from snow, ice or loose material. In any event the parking brake shall be capable of locking the braked wheels to the limit of traction. (b) The parking brake shall be applied either by the driver's muscular efforts, by spring action, or by other energy which is isolated and used exclusively for the operation of the parking brake or the combination parking brake and emergency stopping system. (c) The parking brake shall be held in the applied position solely by mechanical means.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Seat Belts. Reg. D1. Taxicab restraint system shall be maintained to OEM specifications and shall be in good working order.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Steering and Suspension System. Reg. D1. Steering and suspension system shall be in good mechanical order.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Tires. Reg. D1. Tire tread depth min. of 1/32 of an inch in any two adjacent grooves. Tires inflated to manufacturer's recommended pressure.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Windows/Windshield/ Tint. Reg. D1. Front and rear windshield per California Vehicle Code § 26710. No window tinting on windshield or front side windows per California Vehicle Code § 26708. MCTRP Reg. 8.21. Any tinting applied to the rear side or rear windows must be light enough to allow any passengers to be viewed from the outside.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Windshield Wipers. Reg. D1. Windshield wipers maintained in good operating condition and shall provide clear vision through the windshield for the driver.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

Facility Name:	
Facility Address:	BAR Certification Number:
Technician Name:	
Technician Signature:	